The Reforestation Group

Client Take-on Process: Lifecycle

Advised

Non-Advised

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New Client Contact
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Existing KYC Pack ← More than 3 months old? → KYC/AML due diligence

Current

Correctly completed form: LRR Advised. Introducer referenced?

LR Contract prepared: plots proposed

Correctly completed form: LRR Non-Advised.

Contract returned: Management Company contract received

Cleared funds received: *Payment only by bank transfer*

Contract complete: Client confirmation letter. Instruction to Management Company & credit fee. — Welcome pack & client questionnaire

Contract copies to RG. Vault archive originals. Compliance review

Compliance_Process 11.12