

Important notes and Declaration

Please complete this form as fully as possible

Please return the completed form to the relevant Hornbuckle Mitchell address overleaf.

Hornbuckle Mitchell Group Ltd cannot be held responsible for delays in transferring the assets where an incomplete form is submitted.

As there are likely to be a number of parties involved in this transfer, Hornbuckle Mitchell Group Ltd is unable to provide a deadline for the completion of the transfer.

Hornbuckle Mitchell Group Ltd will prepare a valuation of the Pension Scheme assets prior to processing the transfer.

Details of the fees that Hornbuckle Mitchell Group Ltd will charge can be found on our Fee Schedule. If there are any outstanding fees on the Pension Scheme, these will need to be settled before the transfer can proceed.

Hornbuckle Mitchell Group Ltd is not responsible for any charges levied by other companies involved in the transfer and details of their fees should be sought directly from these companies.

Any transferring of assets in specie will be carried out before the Pension Scheme bank account is closed.

Hornbuckle Mitchell Group Ltd will not proceed with the transfer until any cancellation notice periods have expired.

To the best of our knowledge and belief, the statements included on this form are true and complete.

We understand that upon receipt and acceptance of the transfer value it will be applied to provide benefits for or in respect of the member under the receiving scheme.

We give Hornbuckle Mitchell permission to approach HM Revenue & Customs for confirmation that this scheme is either a registered Pension Scheme, or a QROPS that complies with HM Revenue & Customs requirements

Signed	<i>Michelle Lunn</i>	Date	04-07-2013
Print name	Michelle Lunn		
Address	Daws House, 33-35 Daws Lane		
	London	Postcode	NW7 4SD

Please return the signed and dated form to the relevant address below

Midlands (Head Office) Tyman House 42 Regent Road Leicester LE1 6YJ Tel: 0845 345 2555 Fax: 0845 125 6700 E-mail: Midlands@Hornbuckle.co.uk	Scotland, Northern Ireland and the North East 4 Albyn Place Edinburgh EH2 4NG Tel: 0131 220 0353 Fax: 0845 125 6700 E-mail: Scotland@Hornbuckle.co.uk
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we're with you

**HORNBUCKLE
MITCHELL**

Transfer Out V10.0 12022013