

Aviva,  
PO Box 1550,  
Salisbury,  
SP1 2TW.

24th July 2023

Client name : Marz Sholanke  
Pension Company Policy/Plan Number: F46042/201538

To Whom it may concern,

Please find enclosed a completed application from Marz Sholanke to transfer her pension out, together with the following documents:

1. Pension Transfer Out Form
2. Trust Deed
3. Scheme Rules
4. HMRC Tax Registration Letter
5. HMRC Screen shot showing status dated 13.07.23
6. HMRC Screen shot detailed 13.07.23
7. Company Contribution Schedule
8. Company Employment Letter
9. Last 3 months Personal Bank Statement May, June, July 2023
10. Last 3 months Payslips
11. Authority Letter
12. SSAS Metro Statement
13. SSAS Metro Bank account details
14. Members Guide

I would be most grateful if you may process Marz Sholanke request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Yours Sincerely



Lisa Welton  
Scheme Administrator