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The Trustees of the New Horizons Retirement Benefits Scheme
Glenny House
56 Longbridge Road
Barking
ESSEX.
IG11 8RW

19 October 2009

Dear Sirs,

Pension Scheme Invoice

Please find enclosed the invoice for the set up, tax registration and administration of the scheme.

The administration period runs from 30 August 2009 to 29 August 2010. We have registered the scheme with the Regulator and DPA, the paperwork for this has been sent to you under separate cover.

At this time we are awaiting for the VAT registration number, which should be available next month.

The Trustees have the option to pay for the administration service by direct debit, which is collected quarterly in advance. If the trustees wish to use this please let us know; if you do not wish to use the direct debit facility, then settlement for the full invoice should be made in accordance with our terms of business.

Thank you for your assistance

Yours sincerely

Gavin McCloskey
For Pension Practitioner .Com