



Emily McAlister &lt;emilym@pensionpractitioner.com&gt;

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**FW: Data protection query ICO:05160009197**

1 message

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**lee dunning** <lee.dunning@hotmail.com>  
To: Emily McAlister <emilym@pensionpractitioner.com>

24 March 2021 at 15:36

For information

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**From:** Information Commissioner's Office <[dataprotectionfee@ico.org.uk](mailto:dataprotectionfee@ico.org.uk)>  
**Sent:** 24 March 2021 14:28  
**To:** LEE DUNNING <[lee.dunning@hotmail.com](mailto:lee.dunning@hotmail.com)>  
**Subject:** Data protection query ICO:05160009197

Dear Lee Dunning

Thank you for your email and apologies for the delay in responding.

We confirm that the registration certificate for ZA827004 is valid.

However we can see that the above registration certificate (created 10/12/2020) is a duplication of the registration Z343589X (created 19/11/2012). We believe that on 10/12/2020, instead of paying the fee to renew Z343589X, new registration (first time payment) was created.

In order to resolve this duplication we have cancelled the registration Z343589X.

We trust that this resolves your query. Please contact us on the telephone number below if you have further queries.

Regards

**Registration Team**

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

T. 0303 123 1113 F. 01625 545748 [www.ico.org.uk](http://www.ico.org.uk)**Please consider the environment before printing this email**For information about what we do with personal data see our privacy notice at [www.ico.org.uk/privacy-notice](http://www.ico.org.uk/privacy-notice)

----- Original Message -----

**From:** LEE DUNNING  
**Received:** Wed Mar 10 2021 08:18:08 GMT+0000 (GMT Standard Time)  
**To:** Information Commissioner's Office  
**Subject:** Data protection fee - Expired registration ICO:00016181011

External: This email originated outside the ICO.

Hi Michael Fitzgerald

Could you confirm that the attached Certificate is valid please?

Regards

Lee Dunning

Trustee

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**From:** Information Commissioner's Office <[dataprotectionfee@ico.org.uk](mailto:dataprotectionfee@ico.org.uk)>

**Sent:** 09 March 2021 07:03

**To:** LEE DUNNING <[lee.dunning@hotmail.com](mailto:lee.dunning@hotmail.com)>

**Subject:** Data protection fee - Expired registration ICO:00016181011

Organisation name: **TRUSTEES OF NEPHESE SSAS**

Order reference: **0053e2530651**

Registration reference: **Z343589X**

Dear LEE DUNNING

**Data Protection Fee – your registration has expired. Urgent action required.**

**If you have already sent us your payment, please ignore this email.**

Your registration as a data controller under the Data Protection Act expired on **18/11/2020**. You are no longer registered to hold or process personal information.

Within the next 14 days you must either:

- pay your data protection fee of £40.00
- or
- let us know if your circumstances have changed - for example if you are no longer processing personal data, if one of the exemptions from payment now applies or if you need to tell us about any changes brought about by COVID-19. We are here to help at what we know is a very challenging time.

If you need to contact us please call us on 0303 123 1113, or email [dataprotectionfee@ico.org.uk](mailto:dataprotectionfee@ico.org.uk). You'll need your **registration reference** and your **security number**, which we sent you when you first applied.

If you don't pay when you need to, or you don't pay the right amount, you will be breaking the law and could be issued with a **Monetary Penalty Notice of up to £4,350** (on top of the data protection fee).

If we don't receive a response to this email within 14 days, we will send notice of our intention to issue a Monetary Penalty Notice. This will be sent by post to the proper officer at the principal office of your organisation. This may be the Company Secretary or Chief Executive, depending on your organisation. Information about action we have taken in similar cases is available on our website.

You can pay in any of these ways:

**Direct Debit** – this is the best way to make sure you renew on time. Just click on the link

[ico.org.uk/direct-debit](https://ico.org.uk/direct-debit) and follow the instructions to complete your payment online. It's really quick and easy. **If you pay by direct debit you will automatically receive an annual reduction of £5.** You will need your **order reference** and **registration reference** from the top of this email.

**Online** – pay securely with a debit or credit card at [ico.org.uk/pay](https://ico.org.uk/pay). You will need your **order reference** and **registration reference** from the top of this email.

**Cheque** – make your cheque payable to the Information Commissioner. Put your **registration reference** on the back (from the top of this email) and send it to the address below, with a copy of this email.

Data Protection Fees, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Michael Fitzgerald  
Director of Digital, IT and Business Services  
Information Commissioner's Office