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**INVOICE**

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**INVOICE# INV-3910**

Bill To:
NGCS Retirement Scheme N Greenaway Construction Services Limited 21 WESTMORLAND ROAD SWINDON WILTSHIRE SN1 2ND

DATE
16 Jun 2016

Item	Description	Amount
Pension Administration Services	Annual renewal for pension administration services to the Trustees for the period 14 June 2016 - 19 August 2016 for Stephen Greenaway and Penelope Bailey	200.00

Thank you for using our services

Sub Total: 200.00

VAT (20%): 40.00

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**Total:** £240.00

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**Terms & Conditions**

Payment to be received within 14 days of invoice date. Payments received after this period will be subject to a late interest charge of 5% of the value of the invoice for each calendar month thereafter. BACS:

Barclays Bank Plc  
Branch: St Johns Wood and Swiss Cottage  
Account Name: Pension Practitioner .Com  
Account Number: 73698947  
Sort Code: 20-74-63