



## Practitioners Partnership LP CRM System Administration

E: practitionerspartnership@mail.com  
T: 350 200 08000

### Monro Pension Scheme

Partnership House  
84 Lodge Road  
Southampton  
Hampshire  
SO14 6RG

Dated: RECORDED DELIVERY POSTING DATE 05<sup>th</sup> May 2023

Dear Mr Monro,

### Demand for Payment – Monro Pension Scheme

The Practitioners Partnership is the online services operator for the Retirement Capital platform. You entered into a Services Agreement dated 07 July 2020 with us for provision of services to the Monro Pension Scheme, being the Scheme as stated in the Agreement.

Under Clause 10a of the Agreement entered between you and us you agree that: *"It is hereby agreed that the Trustees shall be responsible for the payment of all professional fees, charges and costs charged or incurred by The Supplier in the performance of the Services (the "Fees") from the Scheme unless it has been otherwise previously agreed by all parties that such Fees be met from other sources"*.

As of the date of this letter and despite reminders from our representatives and agents, there remains outstanding a balance **of £972.00** for provision of services under the said Agreement.

If settlement or a proposal for settlement is not made within 14 days of this letter, we will issue a Statutory Demand. The Statutory Demand shall be raised in accordance with Section 268(1)(a) of the Insolvency Act 1986.

Any changes you wish to make to your SSAS needs to be taken up with your appointed representative at Retirement Capital. Any queries you have in connection with this must be taken up with your appointed representative at Retirement Capital.

We look forward to working with you to settle this matter.

Yours sincerely

**For the Partners**