HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 25/04/2024

Dear Mr Bhandal,

**McManus and Scott SSAS**

**Your Ref: APSS530**

**SRN: S0000034106**

Thank you for your letter dated 20th March 2024. Please find below the requested information to assist with the registration of McManus and Scott SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. As per the scheme rules that have been enclosed.
4. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
5. The scheme is intended to have two members. Please see below the members details:

Lee-Anne Scott

Address: 23 Netherburn Avenue, Glasgow, G44 3UF

NI Number: JE900204A

Phone Number: 07515754363

James McManus

Address: 1 Woodhall Avenue, Hamilton, ML3 9B

NI Number: NX031372C

Phone Number: 07799664275

1. The scheme is being set up for the two members listed above. The scheme will not be marketed. There are no introducers involved.
2. The Trustees intend to consolidate their pension benefits and transfer their pensions currently held with different pension providers, the total amount of which will be approximately £100,000.

There are no specific providers or a business plan in place as yet, however, the investments being considered is a commercial property purchase. No specific property has been identified yet.

1. The Trustees anticipate the scheme to be worth approximately £100,000 at the end of the first year of its existence plus growth.

1. The scheme will not be offered for auto enrolment.
2. Employer adhered to the scheme:

Employer Full Name: McManus and Scott Holytown Limited

Address: Mcmanus And Scott Dental Surgeries 5 Main Street, Holytown, Motherwell, Scotland, ML1 4TA

Phone Number: 07799664275

Number of people employed: 18

Registered for tax with HMRC: Yes

PAYE Ref: 961/AZ38606

VAT Ref: N/A

Corporation Tax Reference: 8359214552

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

Lee-Anne Scott

Address: 23 Netherburn Avenue, Glasgow, G44 3UF

NI Number: JE900204A

Phone Number: 07515754363

James McManus

Address: 1 Woodhall Avenue, Hamilton, ML3 9B

NI Number: NX031372C

Phone Number: 07799664275

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details;

Mrs. Lee Hughes

Johnston Carmichael Chartered Accountants

Company Address: 227 W George St, Glasgow, G2 2ND, United Kingdom

Phone Number: +44 141 222 5800

This is the only scheme we have been asked by the Trustees to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS), Director

**For and on behalf of RC Administration Limited**

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