

Tax year to 5 April

2016

To the employee:

Please keep this certificate in a safe place as **you will need it if you have to fill in a Tax Return. You also need it to make a claim for tax credits or to renew your claim.**

It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.

By law you are required to tell HM Revenue & Customs about any income that is not fully taxed, even if you are not sent a Tax Return.

HM REVENUE & CUSTOMS

*The figures marked * should be used for your Tax Return, if you get one*

Employee's details

Surname

Elton

Forenames or initials

Brenda

National Insurance number

YL 07 54 07 A

Works/payroll number

2

Pay and Income Tax details

	Pay	Tax deducted
	£ p	£ p
In previous employment(s)		
In this employment	* 1,266.96	
Total for year	1,266.96	

if refund mark 'R'

Final tax code

416L

National Insurance contributions in this employment

NIC table letter	Earnings at the Lower Earnings Limit (LEL) (where earnings are equal to or exceed the LEL)	Earnings above the LEL, up to and including the Primary Threshold (PT)	Earnings above the PT, up to and including the Upper Accrual Point (UAP)	Earnings above the UAP, up to and including the Upper Earnings Limit (UEL)	Employee's contributions due on all earnings above the PT
	£	£	£	£	£ p
X					

Statutory payments included in the pay 'In this employment' figure above

	£ p	£ p	£ p
Statutory Maternity Pay			
Statutory Adoption Pay			
Ordinary Statutory Paternity Pay			
Additional Statutory Paternity Pay			

Other details

Student Loan Deductions in this employment (whole £s only)

£

To employee

Brenda Elton
24 Fallowfield
Stanmore
Middlesex
HA7 3DF

Your employer's full name and address (incl.postcode)

The Maurice Co UK Ltd Retirement
24 Fallowfield
Stanmore
Middlesex
HA7 3DF

Employer
PAYE reference

073 / WA21550

Certificate by Employer/Paying Office:

This form shows your total pay for Income Tax purposes in this employment for the year.
Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Ordinary Statutory Paternity Pay, Additional Statutory Paternity Pay or Statutory Adoption Pay is included.