

Outward Payment Instruction (Faster Payment & CHAPs)

1. CUSTOMER DETAILS		
Customer/ Business Name		
Debit Account Number		
2. PAYMENT DETAILS		
Payment Type (All payments over the faster payments limit will be sent as a CHAPs) Faster Payment (Personal, no fee. Business, tariff dependent) CHAPs (Personal £25.00. Business tariff dependent)		
Payment Date		
Amount £		
Amount in Words		
3. EXISTING BENEFICIARY		
Beneficiary Name		
Metro Bank Beneficiary Ref. BEN BEST		
4. NEW BENEFICIARY		
Beneficiary Name		
Beneficiary Sort Code - - Beneficiary Account Number		
Payment Reference (if applicable)		
5. CUSTOMER SIGNATURE		
Primary Applicant Secondary Applicant		
Name Name		
Date Date		

OPEN **7** DAYS

Monday - Friday: **8am - 8pm** • Saturday: **8am - 6pm** • Sunday: **11am - 5pm** Local Call Centre: **0345 08 08 500** • **metrobank**online.co.uk • **Y** MetroBank_Help

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Outward Payment Instruction (Faster Payment & CHAPs) (continued)

6. SECURITY CALL BACK		
We may need to call to confirm the validity of the payment instruction. Please detail below the authorised signatories from the bank mandate you would like us to call.		
Full Name		
Full Name		
Please note if the account is two to sign we will need to speak with two of the authorised signatories.		
FOR INTERNAL USE ONLY		
	If applicable:	
ID&V confirmed (refer to ID&V Matrix)	HVT completed and attached	
Request fully input to T24	Payment authorised or refered to CPU	
Inputter Signature	Manager Signature	
Name	Name	
Date	Date	



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