

Outward Payment Instruction
(Faster Payments & CHAPs)



Store

1. Customer details

Customer Name Account Number

2. Payment details

Payment Type

- ☐ Faster Payment (No Fee) *Faster Payment Maximum Value = £100K. Payments of a higher value must be sent via CHAPs*
☒ CHAPs (£17.50 Fee) *CHAPs Cut Off Time = 3PM. Payments received after this time will be processed Next Day*
☐ Account To Account Transfer

Amount (GBP) Date To Process

Amount in Words

3. Beneficiary Information

Beneficiary Name
Beneficiary Sort Code
Beneficiary Account Number
Payment Reference (if applicable)

4. Customer Signature

Authorised Signature
Date:

Authorised Signature
Date:

FOR INTERNAL USE ONLY - ID & V' Confirmed

☐ Customer Photo ☐ Customer Signature ☐ 4Tress

☐ ID

Input By:
Signature:
Date:

Authorised By:
Signature:
Date:

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