

# Transfer out request

## Section A

To be completed by the member

Date of Issue:	Code:
Full name	
Membership Number	
Address	
Arrangements involved	
Name of receiving scheme	
Administrator of the receiving scheme	

## Member declaration

I am the Member identified above and I hereby request the Trustee of the Open Pension scheme to make the payment detailed below to the Receiving Scheme as set out in this request.

I agree that your compliance with this request shall be a full and complete discharge of your liability to provide benefits of any kind in respect of the arrangements identified above.

I confirm that I have read the Pension Liberation Fraud two page Transfer Pack Insert document appended to this transfer form and none of the four bullet points on page two apply to my transfer request.

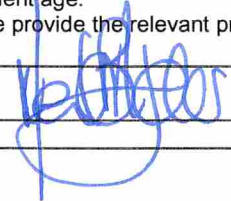
I request the Trustee of the Open Pension scheme to

- ☐ Sell all assets held and within my Open Pension and transfer the value of my Open Pension fund entirely in cash; or
- ☐ Transfer the following assets "in specie" with the remainder in cash

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Please confirm if the value of all the pensions you have already taken is below the Lifetime Allowance (please tick the appropriate boxes)

- ☐ 1) The total value of all benefits taken is less than the Lifetime Allowance (currently £1.5m).
- ☐ 2) The total value of all benefits taken is more than the Lifetime Allowance, or is within 20% of that amount.
- ☐ 3) I have a personal Lifetime Allowance, enhanced protection, fixed protection or a protected early retirement age.  
(Please provide the relevant protection certificate).

Signed	
Date	

## Section B

To be completed by the Administrator of the receiving scheme.

Please complete all parts of this section to help us to process the payment without delay.

To: The Administrator of the Open Pension scheme, 38-42 Perrymount Road, Haywards Heath, West Sussex, RH16 3DN

Name of member	
Name of receiving scheme	
Address of receiving scheme	
Approval number	

We confirm that the person named above is a member or has applied to become a member of the scheme shown and we are willing to accept the proposed transfer and that the scheme rules permit its acceptance.

The receiving scheme is (please tick the appropriate box)

- 1a) A registered pension scheme under the provisions of the Finance Act 2004;  
(Please provide evidence of HMRC registration) or ☐
- 2) A qualifying recognised overseas pension scheme  
(Please provide evidence of HMRC registration) ☐
- 3) Other (please specify) ☐

We confirm that the receiving scheme is/is not (delete as appropriate) capable of accepting a transfer value in respect of Protected Rights Benefits.

Date of Registration by HMRC	
Details for payment of transfer value: (payments can only be made electronically)	
Bank Account Name	
Bank Account Number	
Sort Code	
IBAN	
Swift Code	

Name		Position	
Signed (on behalf of the trustee/administrator of the receiving scheme)		Date	