

Local Compliance, Small and  
Medium Enterprises  
15<sup>th</sup> Floor South  
Euston Tower  
286 Euston Road  
London  
NW1 3UN

Your Ref: 15S/CTE/TEM2620217129

01/05/2012

Dear Sirs,

**MCH Holdings Limited Directors Pension Scheme**

Further to your letter dated 17 February 2012, we confirm the following.

The pension scheme is a Small Self Administered Scheme. We are not the scheme's independent trustee; our role is acting as Practitioner, we are delegated the administration duties on behalf of the trustees.

The pension scheme was not opened as a salary sacrifice vehicle. Since registration of the scheme, Manor Way Solutions Limited has made employer contributions to provide pension provision for the members, both present and future liabilities.

Details of all the payments into the scheme:

An employer contribution of £350,000 was made on 28 August 2009  
An employer contribution of £250,000 was made on 29 March 2010

No monies were invested by anyone for a third party. The contributions relate to all members of the pension scheme.

The following pension scheme loans were made to the sponsoring employer.

10 Feb 2010 £26,514.71  
22 Apr 2010 £27,554.99  
07 Dec 2010 £74,206

The member trustees of the scheme are Nicolas Parry, Karen Parry, Joanne Green, James Allenby and Leigh Parr.

In respect of the contributions, the payments were made to meet pension provision for the scheme members. The pension scheme operates on a common trust basis with pension benefits allocated in favour of the members and directed by the employer.

Benefits in any one tax year can only be allocated up to the allowances permitted in accordance with prevailing tax regulations, any excess funds are used to meet future pension liabilities and held in a general account within the pension scheme.

The pension scheme tax returns for this scheme have been submitted up to 5<sup>th</sup> April 2012 and the Pension Schemes Services Office at Nottingham have all the electronic submitted copies. If you are having difficulty obtaining these please let me know and I will arrange for print outs to be issued to you.

A copy of the relevant pension accounts are enclosed.

Please accept my apologies for the delay in sending this to you, I have been abroad on a personal matter for a few weeks and did not return to the Office until yesterday

Yours sincerely

Gavin McCloskey  
**For Pension Practitioner .Com**