HM Revenue & Customs

Pension Scheme Services

Yorke House

Castle Meadow Road

Nottingham

NG2 1BG

24th February 2015

To whom it may concern,

**Charge Reference: XZR00000105975**

**Pension Scheme Tax Reference: 00787772RY**

**Re: Notice of Penalty Charge and Notice to Pay**

**Scheme: MCH Holdings Limited Directors Pension Scheme**

We write to you regarding the penalty charge for late filing of the pension scheme tax return to HM Revenue & Customs for MCH Holdings Limited Directors Pension Scheme.

The tax return is usually submitted by us as Practitioners of the Scheme. We receive pension scheme accounts to complete the tax return. The Trustees of MCH Holdings Limited Directors Pension Scheme changed their accountants during the period 06 April 2013 to 05 April 2014. Unfortunately we were not advised by the previous accountant from whom we were requesting the pension scheme accounts from to complete the return.

The tax return has now been submitted and I attach a copy of the submission receipt. We request on this occasion that the late penalty fine be waived.

We look forward to hearing from you.

Yours faithfully

Stacy Lunnon

**For Pension Practitioner .Com**

Enc