

HM Revenue and Customs
Pensions Schemes Services
BX9 1GH

Date: 16/12/2020

Dear Mr Bhandal,

Little Brocklesby House Limited Pension Scheme
Your Ref: APSS530
SRN: S0000005015

Thank you for your letter dated 30th November 2020. Please find below the requested information to assist with the registration of Little Brocklesby House Limited Pension Scheme.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. I can confirm there are no additional scheme administrators of the scheme.
4. Please find enclosed a copy of the resolution appointing RC Administration Limited to act as the Registered Administrator for the scheme.
5. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
6. There are less than 10 members, there will be 1 member, her details are as follows:

Full Name: Dr Bernadette Marie Taylor
Address: Phoenix Court, Frog Hall, London Road, Stretton on Dunsmore, Near Rugby,
Warwickshire CV23 9HU
Telephone Number: 07966 014 443
National Insurance Number: WE235871A

7. The scheme is being set up for the 1 member listed in answer number 6. Bernadette Taylor is the director of the sponsoring employer. The Trustee does not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
8. The Scheme proposes to invest in commercial property, of which the Trustee has substantial commercial knowledge. The Trustee is currently searching for a suitable commercial property. A business plan will be put in place once a suitable commercial property has been sourced, and as soon as the scheme has been tax registered. A cash balance will be held in short term cash deposits. The scheme applies for the tax registration for the retirement benefits for Bernadette Taylor.
9. The projected fund value at the end of the first year of the pension scheme's existence will depend upon whether a suitable commercial property has been sourced. Until then, an approximate fund value would be the cash in short term deposits of approximately £100,000.00. The Trustee would be working towards an average of 8 -10% increase return on a yearly basis.
10. The scheme will not be offered for auto enrolment.
11. Employer adhered to the scheme:

Employer Full Name: Little Brocklesby House Limited - No.04520525
Address: Phoenix Court, Frog Hall, London Road, Stretton on Dunsmore, Rugby, CV23 9HU
Contact Telephone Number: 01469 560784
Number of people employed: 32
Registered for tax with HMRC: Yes
PAYE Ref: 391/BZ29657
VAT Ref: Exempt
Corporation Tax Reference: 2961215522
Partnership Tax Reference: N/A
Self-assessment tax reference: N/A. Employer is not an individual
12. N/A

13. Bernadette Taylor instructed us to set up the scheme:

Scheme Trustee:

Full Name: Dr Bernadette Marie Taylor

Address: Phoenix Court, Frog Hall, London Road, Stretton on Dunsmore, Near Rugby,
Warwickshire CV23 9HU

Telephone Number: 07966 014 443

National Insurance Number: WE235871A

The above Trustee is also a scheme member.

Accountant: Manex Partnership

Email: info@manex.co.uk

Suite 54, Beacon Buildings, Leighswood Road, Aldridge, Walsall WS9 8AA

Scheme Administrator:

RC Administration Limited

Company Number: 12409200

Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number: 0330 311 0839

Email: info@rcadministration.com

RC Administration Limited, which I am a director of, is a SSAS administration company. I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

This is the only scheme that I have been instructed to be set up and register with HMRC by the member Bernadette Taylor.

Should you require any further information, please advise me accordingly.

Yours sincerely,

David Nicklin

David Nicklin (CERT PFS)
Director
For and in behalf of
RC Administration Limited

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