Friends Life Limited

PO Box 1550

Milford

Salisbury

SP1 2TW

17th September 2015

Dear Sirs

**Your reference: F46024/20219**

**Member name: Carl Anthony Glynn**

**Receiving scheme: Kobbs of Kendal Ltd Retirement Benefit Scheme**

Please find enclosed the Supplemental transfer form as requested, as well as a copy of the Scheme Trust Deed and Rules, Copy of the HMRC registration certificate, and our Key Features and member booklet.

If you have any additional requirements please notify me as soon as possible in order to prevent any delays on the transfer, alternatively I look forward to receiving confirmation that the transfer has completed.

Yours faithfully

**Emma Dane**

**Senior Pensions Administrator**