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**INVOICE**

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**INVOICE# INV-3485**

Bill To:
Kaysted Directors Pension Scheme Kaysted Limited Metro House Northgate Chichester West Sussex PO19 1BE

DATE
24 Nov 2015

Item	Description	Amount
Pension Administration Services	Annual renewal for pension administration services to the Trustees for the period 23 November 2015 to 22 November 2016 to be paid quarterly by Direct Debit Mandate.	1,310.00

Thank you for using our services

Sub Total: 1,310.00

VAT (20%): 262.00

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**Total:** £1,572.00

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**Terms & Conditions**

Payment to be received within 14 days of invoice date. Payments received after this period will be subject to a late interest charge of 5% of the value of the invoice for each calendar month thereafter. BACS:

Barclays Bank Plc  
Branch: St Johns Wood and Swiss Cottage  
Account Name: Pension Practitioner .Com  
Account Number: 73698947  
Sort Code: 20-74-63