John Bhandal
Pension Scheme Services

Fitz Roy House

Castle Meadow Road
Nottingham
NG2 1BD

 24 August 2016

Dear Mr Bhandal,

K2H Retirement Scheme - 00831256RL

Thank you for your information notice in relation to the above application. I confirm and where relevant, enclose the following items which have been numbered for your reference:

1. Scheme rules. The scheme rules have been reviewed by your Office and they are model standard rules, which do not permit the access of relevant benefits to any member or any other persons before age 55, other than in accordance with your requirements. There are no executed amendments to the scheme rules.
2. Trust deed; this has been prepared by White & Co Solicitors in line with the scheme rules. There are no executed amendments to the trust deed.
3. The bank account has not been applied for yet as the scheme has not officially been tax registered. The bank will not open an account until this is confirmed. The client is unable to move funds without our consent and we cannot be removed from the account without our consent.
4. The scheme is intended to be a SSAS. The member details are as follows:

 Full Name: William David Finlay

 Address: 21 Barlow Close, Wheatley, Oxford, OX33 1NL

 Tel no: 07940 412615

 NI Number: WL277405D

1. We expect there to be a maximum of two members but there is only one member at this time. It is only open to employees of the firm.
2. Our SSAS is targeted to small business owners and full information is available on our website, none of which promotes directly or indirectly pensions liberation. The information provided to the client is attached.
3. Please find enclosed due diligence pack in respect of the investments selected which has been advised by a fully regulated firm under FCA No 402391.
4. The projected fund value at the end of the first year is dependent on the eventual transfer value, capital appreciation of the return on investments. Each member receives a statutory money purchase illustration on their annual member of the scheme.
5. The scheme establisher is the sponsoring employer and is not a dormant company. The company details are detailed on the trust deed, together with CRO number. The corporation Tax Reference number is 2883409336. And the clients telephone number is 07980 257098.
6. This Scheme is solely for the Directors of the company and therefore will not be offered an Auto Enrolment Scheme.
7. Please see employer information below:

Company Name: Keys 2 Homes Ltd.

Address: 21 Barlow Close, Wheatley, Oxford, OX33 1NL

Tel: 07940 412615

Number of employees within the sponsoring employer: 1

PAYE reference: N/A

VAT reference number: N/A

1. The scheme is a SSAS.
2. The parties to this are our firm and the regulated firm Jan Investment Marketing introducing the case.
3. This is a one Trustee one Member scheme and is therefore exempt from ICO registration.
4. This Scheme is not intended to operate relief at source

To confirm:

This scheme has been introduced by a regulated firm, the investments selected have been subject to regulated advice. The member cannot access the assets of the scheme and the employer is not a dormant company. The member is a director of the Company for this scheme.

Yours faithfully

Emily McAlister

**For Pension Practitioner .Com Limited**

Enc.