

Anna Harding
TWS Pensions Ltd
Unit 1 Morston House
Princes Court
Nantwich
Cheshire
CW5 6GD

By First Class Recorded Delivery

15 March 2017

Dear Anna,

Jam 300 SSAS - Antony Knight

We write to advise you that we have been appointed to provide administration services for the above scheme.

I attach a notice letter signed by the Trustees addressed to TWS Pensions, which also gives you the authority to provide us with the required information.

Given that it is the client who seems to be acting as the Registered Administrator to the scheme, I would be grateful if you could please provide us with HMRC log-ins for the scheme.

Please advise if you are a co-signatory to the pension scheme account and whether you would be involved in the closure of the existing account and the transfer of funds to the new pension scheme account opened by the client with Metro Bank. If so, I will provide you with the new bank account details to enable this process.

If you are in receipt of the bank statements, please provide us with copies of the statements covering the period 05 April 2016 up until the account closure.

I note that the assets of the scheme consist of cash at bank and shares in Tulip Research Limited. I would appreciate if you could provide us with copies of the share certificates.

Please advise us of the details of any crysallisations that may have taken place to date. In case the client holds any lifetime allowance protection in place, I would appreciate if you could provide the details.

Thank you for your assistance.

If you have any queries regarding any of the above, please do not hesitate to contact me.

Yours sincerely

Georgina Stuliglowa
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