

PRIVATE & CONFIDENTIAL

Dr K Tandon

Trustees of the Woods Building Supplies Pension Scheme

Woods Building Supplies Ltd

Clarach

Aberystwyth

SY23 3DT

Date: 3 September 2010

Dear Dr Tandon,

**PENSION SCHEME TAX RETURN & RENEWAL**

We are required to submit an annual return and undertake a review of transactions for your pension scheme to cover the tax period 6<sup>th</sup> April 2009 to 5<sup>th</sup> April 2010.

At this stage, we require a copy of the pension scheme accounts for tax period to 5<sup>th</sup> April 2010. If you have had accounts prepared for a different period then this is acceptable provided that they fall no less than three months after 5<sup>th</sup> April 2009 but before 6<sup>th</sup> April 2010.

We will use the accounts to assist with member benefits statement(s) and bring you up to date with proposed changes to pension rules for the year ahead. We will also review the investment yield of the scheme relative to price inflation over the same term to determine the net investment return of assets in conjunction with your financial advisor, Lift-Financial.

If you have made loans from the pension scheme to your business, we will write to you separately regarding this.

It would also assist us if you could complete and sign the enclosed questionnaire. We will require this questionnaire back with the scheme accounts by 21 October 2010. If you require assistance with the preparation of the scheme accounts please let us know as soon as possible.

Thank you for your assistance

Yours sincerely

Gavin McCloskey

**For Pension Practitioner .Com**