

STATEMENT OF ACCOUNT

Account name:

Attn:

LMJ Accountants Limited / Holmes Peat Thorpe

Basepoint, 110 Butterfield Great Marlings Luton Bedfordshire LU2 8DL United Kingdom

Account number:

Invoice number:

Statement date:

Due date :

11587715

4550-11690

29 February 2024

15 March 2024

USEFUL INFORMATION

- You can update your details and check the current status of your account by logging into www.basepointapp.co.uk
- If you have questions about your invoices or payments, please speak to your Community Team.
- Alternatively, you can log a case through your online account (Help section).

Centre name: LUTON, Great Marlings

Account balance	Payments	Amount
Outstanding balance on 31 January 2024		£ 1,691.69
Payment received - 14 February 2024	-£ 1,691.69	
February 2024 invoice 4550-11690		£ 1,674.00
Total payment due		£ 1,674.00

INVOICE

Account name: **LMJ Accountants Limited /
Holmes Peat Thorpe**

Attn: Miss Saramad Javaria
Basepoint, 110 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL
United Kingdom

Account number: 11587715
Invoice number: 4550-11690
Invoice date: 29 February 2024
Due date : 15 March 2024
Your VAT Number: 382867647

Centre name: LUTON, Great Marlings

Description of Charges	Month	Price	VAT	Total
Office	April 2024	£ 1,395.00	£ 279.00	£ 1,674.00

Total (excl. VAT) £ 1,395.00
VAT 20% £ 279.00
February invoice total (inc. Tax) £ 1,674.00

See next page for an itemised breakdown of charges

YOUR INVOICE DETAILS

Account name:	LMJ Accountants Limited / Holmes Peat Thorpe	Account number:	11587715
Attn:	Miss Saramad Javaria	Invoice number:	4550-11690
		Invoice date:	29 February 2024
		Due date:	15 March 2024

Centre name: LUTON, Great Marlings

RECURRING CHARGES

Item Description	From Date	To Date	Price	VAT	Total (inc. VAT)
Office - Monthly Charge - Office M1	1 Apr 2024	30 Apr 2024	£ 575.00	£ 115.00	£ 690.00
Booked by: Miss Saramad Javaria					
Office - Monthly Charge - Office M3	1 Apr 2024	30 Apr 2024	£ 820.00	£ 164.00	£ 984.00
Booked by: Miss Saramad Javaria					
Subtotal			£ 1,395.00	£ 279.00	£ 1,674.00
Total Charges			£ 1,395.00	£ 279.00	£ 1,674.00

METHODS OF PAYMENT

Your current method of payment is: **Direct Debit**
Bank account number ending **9803**

You can update your payment method to Direct Debit or Credit Card via www.basepointapp.co.uk

You may pay by Bank Transfer to:

Bank Name:	Barclays Bank PLC
Bank Address:	1 Churchill Place London E14 5HP United Kingdom
Branch Name:	One Churchill Place, London
Account Name:	IW Group Services (UK) Ltd
Account Number:	13627829
Sort Code:	20-00-00
BIC (Swift):	BARCGB22
IBAN:	GB36BARC20000013627829

IMPORTANT INFORMATION:
Please provide your Invoice Number <4550-11690> as a payee reference on all payments made.

UNDERSTANDING YOUR INVOICE

INVOICE EXPLANATIONS

Account adjustments/refunds	Any adjustments/refunds that were made to your account.
Account balance	The account balance shows recent activity on your account in summary format. It shows the balance at the end of the previous summary date and any payments or adjustments that have been received since the last statement. The account statement can be found on www.basepointapp.co.uk . The current invoice value is then added to produce the Total Payment Due figure.
Credits	Credits that were issued against a particular charge for which you have been invoiced for in a previous period.
Due date	The latest date on which the invoice needs to be paid. Please note that any outstanding balances shown in the account summary will be due for immediate payment.
Invoice	The invoice shows a summary of all charges (recurring and one-off) related to the invoice period.
Late payment fees	We incur extra costs if you pay late. A fee will therefore be levied against your account if the payment is late.
One-off charges incurred	Variable and/or one-off charges related to a specific invoicing period.
Payments received	All payments received since your last invoice was raised.
Recurring charges	These are fixed monthly charges, invoiced in advance.
Total payment due	The total payment due is the total current balance of monies owed on your account and includes any amounts that are overdue.

RECURRING CHARGES

Office	Your private accommodation in a professional environment which is fully furnished, staffed and equipped.
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