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JH&H Pension Trust SSAS

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To: veronica@retirement.capital

Barclays Business – Opening a Pension Account

Good Afternoon,

We hope this email finds you well.

Many thanks for your recent request to on-board JH&H Pension Trust SSAS scheme. After reviewing the deed please find documents attached where applicable

We are currently seeing huge demand for new accounts.

Please be advised that on receipt of the full account opening pack, our timescales are approxin

As you are wishing to open an account for SSAS please review and complete the following:-

Appointment of Bankers I have attached above all current Mandates

SIPP/SSAS Application Form

Personal Details Forms

Trading Address Verification

Structure for parties see below – above is structure guidance if required

FCA – Please confirm if FCA Party to the scheme

FSCS Compensation Scheme (information only) - <https://www.fscs.org.uk/>

SIPP / SSAS Application Form

This form is mandatory and must be completed in block capitals. This form is used to provide the details about your schen Practitioner details, address(s), contact(s) points, source of capital

Non Assignment – In the event of none of the below to be confirmed by a regulated official Accountant/S

Confirmation from the Pension Scheme Administrator, or Corporate trustee to be obtained, confirming the scheme rules d member's / beneficiaries interest.

- This can be provided via email
- If the above is stated in the trust deed please advise where - all intermediate Deeds will be required

~~Trust Deeds – If there is no regulated party we will need this certifying by a regulated party with the detail~~

- Name
- Regulated Company e.g ICAEW
- Date
- Contact details with telephone number

Please provide the trust deeds, and any subsequent deeds of Appointment/ Removal this may need to be certified dependent on the scheme.

Pension Scheme Administrator / Practitioner

Signed agreement document between Pension Scheme and Pension Scheme Administrator / Practitioner to be provided

PSTR Code

Please provide letter from HMRC or PSTR (pension scheme tax reference number) screenshot/ letter.

This must have the date visible, and be dated in the last 12 months.

Trading Address Verification

We will require one of the below documents to evidence the main trading address of the Principal Employer Business;

- A lease/licence/rental agreement
 - A utility bill, bank statement or credit card statement (excluding store card statements). These must be dated within the last 12 months
 - A current insurance contract
 - Correspondence from HMRC dated within the last 12 months
 - A letter from an accountant or solicitor on headed notepaper confirming the trading address. (Must be signed by an individual in the name of the firm itself i.e. signed & name printed)
-

Appointment of Bankers

As the legal document, this form must be completed in black ink. Electronic signatures are not acceptable.

We have a few Mandates – I have attached all available to support with future cases. (We also have Mandates with

- Standard Appointment of bankers usually the company signing alone on the account or just Individual members
 - Appointment of bankers with Individual trustees using a Corporate Trustee
 - Appointment of bankers where Individual trustees and Corporate Trustee using an administrator
 - Appointment of bankers where Corporate Trustee using an administrator
-

Identification & Verification of Individuals

- Personal details form – to be completed by (Trustees/Members)
- We will also require Identification & Verification and will need to be certified in line with our policy guidance option a
- Visit the local branch
- Or the can be signed by FCA provider must details the following:-
- Confirmation you have met your customer face to face and the photo is a good likeness of them
- Confirmation the copy is a true copy of the original
- Name and telephone number of the person confirming the details

Structure of The Scheme

As part of our legal obligations we have to identify any Corporate Trustee with control of 25% or more which means below:-

Corporate Trustee:-

No Corporate Trustee Identified from the Deed so n/a.

- Dispose of, advance, lend, invest, pay or apply trust property
- Vary or terminate the trust
- Add or remove a person as a beneficiary or from a class of beneficiaries
- Appoint or remove trustees or give another person control over the trust, or
- Direct, withhold consent to or veto the exercise of a power mentioned above

Turnover of the scheme

Please can you confirm the turnover of each scheme.

We look forward to supporting you and please contact the below email address if you need any further support – thank you

Once all the above is complete, please scan clear copies of these documents to pensionsonboarding@barclayscorp.com touch to discuss the account and next steps.

We would also like to draw your attention to our pages on how to protect your business from

<https://www.barclays.co.uk/business-banking/manage/security/>

The Cyber-Security webinars are now available in an 'On Demand' format, where you will have 24/7 access to

Kind regards

Pensions Onboarding

Email pensionsonboarding@barclayscorp.com

Barclays, 1st Floor, 3 Hardman Street, Manchester, M3 3AX

Restricted - External

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12 attachments










BLANK APPLICATION FORM.pdf
149K

Appointment of Banker 06.22.pdf
192K

AOB 08 Joint Account Between Company (Professional Trustee) and Individual Trust....pdf
336K

Corporate Professional Trustee and Individual Trustee(s) with Scheme Administrat....pdf
128K

Corporate Professional Trustee only With Scheme Administrator.pdf

-  118K
-  **PersonalDetailsform.pdf**
308K
-  **Structure Guidance.docx**
23K
-  **AppointmentofBankersContinuation.pdf**
235K
-  **No Control.docx**
32K
-  **Proof of Trading Address by SolsAccnts.docx**
19K
-  **Individual Trustee with Scheme Administrator Nov18 (8).pdf**
391K