Park View Administration

Oak House

317 Golden Hill Lane

Leyland

Lancashire

PR25 2YJ

25 September 2018

Dear Sir/ Madam,

**Scheme: The Genwick Retirement Benefits Scheme**

**Member: Jacqueline Jones, Penny’s Cottage, Tollard Green, SP5 5PX**

We are writing to you about the above member who wishes to request a partial transfer of her assets which are held in the above.

We understand that she has spoken with you and requested a transfer of the Dolphin Investment, for which you have supplied her with some transfer papers. These have been completed by us as the receiving scheme and we can confirm that we are able to receive an in-species transfer as requested by the member.

In addition to the completed transfer forms, we have also enclosed a copy of the original scheme registration certificate and a copy of the current scheme details from the HMRC Online Portal.

I trust this to be in order, however should you require any further information or have any questions, please do not hesitate to call 0844 410 0037 where a member of the SSAS team will be happy to help.

Yours sincerely,

***Paul Bennett***

***Senior Pension Administrator***