

JD Crouch Limited
5 St.Pauls Terrace
82 Northwood Street
Birmingham
B3 1TH

Rowanmoor Trustees Limited
Rowanmoor House
46-50 Castle Street
Salisbury
SP1 3TS

27 February 2018

Dear Sir/ Madam,

Re: JD Crouch Executive Pension Scheme

Please accept this letter as formal notice that the company no longer wish to use your services as the Registered Administrator and would like you to retire as an Independent Trustee of the above scheme. As per the rules of the Scheme, you will be discharged from your duties as Registered Administrator thirty days after receipt of this letter if you do not choose to avail yourself of the provisions to step down prior to that.

We have appointed Cranfords to provide administration services to the trustees who will supply the deeds to that effect.

Would you please provide them with such assistance as is necessary to effect the smooth transition of the scheme.

Thank you for your assistance.

Yours sincerely,



Philip John Crouch
Director