

GAS SUPPLY INVOICE

We are aware this is a difficult time for many businesses and want to reassure you we are still here to help with any queries. If your business is having to temporarily close due to lockdown restrictions please let us know by calling 01423 502554 so we can discuss options for your account.

Reference OLE132524A/001120
 Tax Point 19-JAN-2021
 Calorific Value 39.16 MJ/m³
 MPRN

Terms: Net monthly payable by the 20th of the month following consumption

To Instant Pension Trust
 33 Plantation View
 Silsoe
 Bedford
 MK45 4GG

Premises Supplied Unit 2 Greenwood Court
 Ramridge Road
 Luton
 Bedfordshire
 LU2 0TN

R = Actual Reading E = Estimated Reading C = Customer Reading

Meter Number	Read Date	Present Reading	Previous Reading	Consumption IMP=(oo's)Ft ³ M=M ³	Correction Factor	Corrected Consumption kWh
G4K00073201601	16-12-2020	3058R	3056R	2.00(M)	1.022640	22

Gas supply charges for December 2020 22 kWh @ 7.95 Pence per kWh

Gas Charge £ 1.75 VAT @ 5.00% £ 0.09 SUBTOTAL B/FORWARD £ 1.84

TOTAL INVOICE £ 1.84

TOTAL CHARGE £ 1.75 TOTAL VAT £ 0.09
 SUBTOTAL C/FORWARD £ 1.84

DATE _____

bank giro credit



Cashier's Stamp

BANK: NATIONAL WESTMINSTER BANK PLC, LEEDS CUSTOMER SERVICE CENTRE, 1 VICTORIA PLACE, HOLBECK, LEEDS LS11 5AN

ACCOUNT:
 CNG ENERGY LTD

PAID IN BY:

REF NO:
 OLE132524A

Notes £50
 Notes £20
 Notes £10
 Notes £5
 Coins £
 50p
 20p
 Silver
 Bronze

TOTAL CASH
 Cheques, POs

Items

Fee

Sorting Code Number

Account Number

60-60-05

55258549

£

Please do not write or mark below this line or fold this voucher

< OLE132524A< 606005+ 55258549< 73 X

**Pension Practitioner**

Office 12
Venture Wales Building
Pentrebach Merthyr Tydfil CF48 4DR
United Kingdom

INVOICE**Bill To****Instant Pension Trust**

1A Instalec Limited
Unit 2 Greenwood Court
Ramridge Road
Luton
Bedfordshire
LU2 0TN

Invoice#	INV-8688
Invoice Date	08 Feb 2021
Terms	Due on Receipt
Due Date	08 Feb 2021

Item & Description	Qty	Amount
PAYE Set up Registration of a pension scheme for PAYE with HMRC, 1 member set up.	1	330.00
Thank you for using our services.		
	Sub Total	330.00
	Total	£330.00
	Balance Due	£330.00

Terms & Conditions

Payment to be made on receipt of invoice

BACS:
Barclays Bank Plc
Account Name: The Practitioners Partnership

Sort Code: 20-45-45
Account Number: 23784606

Recd 8/2/21.

Pension Practitioner is a trade style of The Practitioners Partnership LP
UK Address: Office 12, Venture Wales Building, Pentrebach, Merthyr Tydfil CF48 4DR, United Kingdom
Registered Address: 1st Floor, World Trade Centre, Gibraltar. GX11 1AA
Registered in Gibraltar at Companies House No: 159

Machins Solicitors LLP**Tel: 01582 514000****Ref: SWC/42325/3****COMPLETION STATEMENT****Completion as at 15th December 2020****Lease of Unit 2 Greenwood Court, Ramridge Road, Luton, LU2 0TN****P D and S D Jones to Nova Plasterboard Systems Ltd****ADD**

Rent Deposit	£	5,400.00
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LESS**Legal Fees - Machins Solicitors LLP**

Professional Services	£	1,500.00	plus VAT	£	300.00	£	1,800.00
Admin Fee - TT	£	23.50	plus VAT	£	4.70	£	28.20

Disbursements subject to VAT

Bank Charges - TT	£	6.50	plus VAT	£	1.30	£	7.80
Land Registry - copy documents	£	15.00	plus VAT	£	3.00	£	18.00

£	1,854.00
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ADD

Money received on account - 19/11/2020	£	500.00
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£	500.00
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BALANCE DUE TO YOU

£	4,046.00
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- Commercial Property Sales & Lettings
- Property Management
- Valuations
- Dilapidations
- Rent Reviews

*Duncan Welch & Co
Peterson House
2a Tennyson Rd
Luton
Bedfordshire
LU1 3RT*

info@duncan-welch.co.uk

JRD18th January 2021-1295M

18th January 2021

Mr PD & Mrs. S Jones
33 Plantation View
Silsoe
Bedfordshire
MK45 4GG

INVOICE

Re: Unit 2 Greenwood Court Ramridge Road, Luton, Bedfordshire LU2 0TN

To: Receiving your instructions to act on your behalf in seeking a tenant for the above premises.

To: Negotiations with Nova Plasterboard Systems Ltd, resultant in a letting on a lease for a term of 3 years, at a rental of £18,000 per annum exclusive.

To: Our fee in this matter at the scale agreed, in email correspondence dated 14th February 2020 being 7% of the annual rental.

£1,260.00

VAT @ 20.00%

£ 252.00

Total

£1,512.00

Terms: Now Due

BACS Payment
Barclays Bank Plc
Sort Code: 20-53-97
Account No: 13888363
Vat No.796 8117 75

Greenwood Court Management Company Limited

Registered Number 1617229 (England & Wales)

Greenwood Court, Ramridge Road, Luton LU2 0TN

Please reply to:

Registered Office: 33 Plantation View, Silsoe, Beds. MK45 4GG

Telephone: 08736656356 cosecgreenwood@gmail.com

Invoice Number: 2/2020

Mr & Mrs P D Jones

33 Planataion View

Silsoe

Beds MK45 4GG

31 October 2020

*PDJ
6/12/20*

Re: Unit 2, Greenwood Court, Ramridge Road, Luton

Charges in respect of Insurance, service charges and sinking fund:

Insurance

Year from 26 th September 20 – 25 th September 2021	265.04
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Service Charge

Year From 1 November 19 – 31 October 20	100
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Sinking Fund – Roof replacement	1000
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£ 1365.04

For settlement by BACS:

Bank:	Barclays Bank PLC
Sort Code:	20-03-84
Account No	20421642

Or please make cheques payable to:

Greenwood Court Management Company Ltd and remit to reply address above

Revenues Service
Town Hall, Upper George Street
Luton, LU1 2BQ
Payment Line: 0300 456 2725
Phone: 0300 790 0349

Fax: (01582) 546977
E-mail: RevenuesNDR@luton.gov.uk
Internet: www.luton.gov.uk

Luton

FDMLUTNDRREM1RU4RC:51Page:1

INSTANT PENSION TRUST
C/O PAUL JONES
33 PLANTATION VIEW
SILSOE
BEDS
MK45 5GG

Address of property giving rise to charge (if different)

2, GREENWOOD COURT
RAMRIDGE ROAD
LUTON
LU2 0TN

Other Jointly Liable Persons

and 19/10/20

Issue Date: 7th October 2020

Account Number: 132779642

NON DOMESTIC RATES REMINDER

**Payment Required Within 7
Days To Bring Your Account
Up To Date**

£1533.69

Our records show that your monthly instalments in respect of the period 01.04.2020 to 01.04.2021 have fallen into arrears. **You need to pay the above amount within the next 7 days** to bring your account up to date.

If you do not make this payment, you will lose your right to pay by monthly instalments and the total amount outstanding for the above period of £4601.69 will become payable immediately. A Magistrates Court Summons will then be issued. This will add at least £77 costs to your account.

You should ensure that all future payments are received by the due dates shown on your Non Domestic Rates Bill.

The risk of missing further payments can be avoided by switching to payment by Direct Debit. This can be done by completing and returning the enclosed instruction. Further details are shown overleaf.

If you have already paid the above amount please ignore this notice.

Please do not ignore this Reminder - If you are having problems paying, talk to us.

A-Plan Commercial
37 Upper George Street, Luton, LU1 2RG
Tel: 01582 733757



Mr Paul Jones
The Instant Pension Trust
Mr P D Jones
33 Plantation View
Silsoe
Bedfordshire
MK45 4GG

Client Ref: 23675056
Invoice Ref: 502077439
Invoice Date: 17 September 2020

Invoice

			Amounts	Total
Property Owners Renewal	Folgate Insurance Company	Premium	£171.60	£237.19
	Limited	Insurance Premium Tax	£20.59	
	Policy Number: 1932/ 01134449/ 2018/ 001	Insurer Fee	£15.00	
	Policy Term: 20/09/20 - 19/09/21	Admin Fee	£30.00	
	TOTAL			£237.19

Payment of the above amount must be received within seven days from the date of this invoice.

Please make all cheques payable to A Plan Holdings T/A A Plan Insurance. Should you wish to pay by BACS, our bank details are as follows.

Sort Code 54-21-23
Account Number 50528726

Please ensure you state the client reference number with any payment

Should you have any queries regarding this invoice please call 01582 733757.

Instant Pension Trust
33 Plantation View
Silsoe
Beds
MK454GG

18th December 2020

Nova Plasterboard Systems Limited
Unit 2 Greenwood Court
Ramridge Road
Luton
Beds LU2 0TN

Invoice

For rental fees as agreed for 1 months commencing 15th January 2021

£1500.00

Site Service Charge proportion 45 weeks of 52 weeks (single payment)

£ 315.09

Total

£1815.09

Can you please arrange regular payment on 15th of each month for our accounting purposes.

Please pay to Instant Pension Trust

C/O Handelsbanken

Sort Code: 40/51/62
Account No 19445429

Thank you