

Outward Payment Instruction  
(Faster Payments & CHAPs)



Store

1. Customer details

Customer Name

Account Number

2. Payment details

Payment Type

- ☒ Faster Payment (No Fee) *Faster Payment Maximum Value = £100K. Payments of a higher value must be sent via CHAPs.*  
☐ CHAPs (£17.50 Fee) *CHAPs Cut Off Time = 3PM. Payments received after this time will be processed Next Day.*  
☐ Account To Account Transfer

Amount (GBP)

Date To Process

Amount in Words

3. Beneficiary information

Beneficiary Name

Beneficiary Sort Code

Beneficiary Account Number

Payment Reference (if applicable)

4. Customer Signature

Authorised Signature   
Date:

Authorised Signature   
Date:

FOR INTERNAL USE ONLY - ID & V Confirmed

☐ Customer Photo ☐ Customer Signature ☐ 4Tress

☐ ID (Passport or Driving Licence Number)

Input By:   
Signature:   
Date:

Authorised By:   
Signature:   
Date: