HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 12/08/2024

Dear Mr Bhandal,

**Humphrey Property Management SSAS**

**Your Ref: APSS530**

**SRN: S0000037847**

Thank you for your letter dated 18th July 2024. Please find below the requested information to assist with the registration of the Humphrey Property Management SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. As per the scheme rules that have been enclosed.
4. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
5. The scheme is intended to have one member. Please see below the member details:

Paul Andrew Humphrey

Address: 8 Cheltenham Road, Evesham, England, WR11 2LB

NI Number: NM177471A

Phone Number: 07788215385

1. The scheme is being set up for the one member listed above, who is the director of the sponsoring employer. The scheme will not be marketed. There are no introducers involved.
2. The Trustee intends to consolidate his pension benefits and transfer his pensions currently held with different pension providers, the total amount of which is approximately £206,000. The Trustee also expects the sponsoring employer to make contributions into the fund over the first year in the amount of £20,000.

Once the pension transfers have been completed, the investment being considered is a commercial property purchase. No specific property has been identified yet.

1. The Trustee anticipates the scheme to be worth approximately between £226,000 - £250,000 at the end of the first year of its existence.
2. The scheme will not be offered for auto enrolment.
3. Employer adhered to the scheme:

Employer Full Name: Humphrey Property Management Ltd

Old Address: 8 Cheltenham Road, Evesham, England, WR11 2LB

New Address: 25-29 Sandy Way Yeadon, Leeds, England, LS19 7EW

Phone Number: 07788215385

Number of people employed: 1

Registered for tax with HMRC: Yes

PAYE Ref: N/A

VAT Ref: N/A

Corporation Tax Reference: 8508513257

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

Paul Andrew Humphrey

Address: 8 Cheltenham Road, Evesham, England, WR11 2LB

NI Number: NM177471A

Phone Number: 07788215385

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details:

Debitam Online Account Filing

Company Address: 42-44 Bishopsgate, London, EC2N 4AH

Phone Number: 020 3960 5080

Email Address: info@debitam.com

This is the only scheme we have been asked by the Trustee to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS), Director

**For and on behalf of RC Administration Limited**

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