

## Fwd: Transfer Out - Policy MEM016489922 - Ian Henderson - Henderson-Maume SSAS

To Transfers@nestpensions.org.uk <transfers@nestpensions.org.uk> Copy  
hendo2401@icloud.com <hendo2401@icloud.com> Blind copy lisa@retirement.capital <lisa@retirement.capital>

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Dear Transfers team

The member has forwarded me the attached letter from you. I have just spoken to Erika She advises the missing document you are missing is in fact the HMRC Screenshot sent to you with the transfer documents in the below email and by post.

Please find attached the below listed documents:

1. HMRC Registration
2. HMRC Screenshot dated today (04.July.23)
3. Your Letter to member stating "still don't have the scheme details"

Please advise if there is anything else you are missing from the below email also sent to you by post.

Kind regards,  
Lisa Welton

RC Administration Limited

Phone: 0330 311 0839

1A Park Lane  
Poynton  
Cheshire  
SK12 1RD

Company Number: 12409200

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----- Original Message -----

From: [info@rcadministration.com](mailto:info@rcadministration.com)

To: [transfers@nestpensions.org.uk](mailto:transfers@nestpensions.org.uk)

CC: [hendo2401@icloud.com](mailto:hendo2401@icloud.com)

Date: 12/06/2023 13:03 CEST

Subject: Transfer Out - Policy MEM016489922 - Ian Henderson - Henderson-Maume SSAS

Dear Transfers Team,

Client name : **Ian Henderson**

Pension Company Policy/Plan Number: **MEM016489922**

NINo: **JR359651D**

Please find attached a completed application from Mr. Ian Henderson to transfer his pension out, together with the below listed documents, these have also been posted to you.

1. Pension Transfer Out Form
2. Trust Deed
3. Scheme Rules
4. HMRC Tax Registration Letter
5. HMRC Screen shot dated 8th June 2023
6. Metro SSAS Bank Statement
7. Metro SSAS Bank Account details on our headed paper
8. Authority Letter
9. Company Contribution Letter with Schedule
10. Company Employment Letter
11. 3 Months Payslips April, May, June 2023
12. Personal Bank statement (salary payments)
13. Certified Drivers Licence
14. Members guide
15. Cover Letter

I would be most grateful if you may process Mr. Ian Henderson's request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Kind regards  
Lisa Welton

RC Administration Limited

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- 04. 23.2.7 HMRC Registration - Henderson-Maume SSAS.pdf (1 MB)
  - HMRC Screenshot 04.07.23 Henderson-Maume SSAS - Managing pension schemes - GOV.UK.pdf (114 KB)
  - 670017235.pdf (115 KB)