

Director **David Nicklin** Cert PFS Cert CII (MP) Company Number: **12409200** 

Professional Footballers Pension Scheme 11 Europa View Sheffield Business Park Sheffield, S9 1XH

8th June 2023

Client name : **Ian Henderson** Pension Company Policy/Plan Number: **33915** 

To Whom it may concern,

Please find enclosed a completed application from Mr. Ian Henderson to transfer his pension out, together with the following documents:

- 1. Pension Transfer Out Form
- 2. Trust Deed
- 3. Scheme Rules
- 4. HMRC Tax Registration Letter
- 5. HMRC Screen shot dated 8<sup>th</sup> June 2023
- 6. Metro SSAS Bank Statement
- 7. Metro SSAS Bank Account details
- 8. Authority Letter
- 9. Company Contribution Letter with Schedule
- 10. Company Employment Letter
- 11. 3 Months Payslips April, May, June 2023
- 12. Personal Bank statement (salary payments)
- 13. Drivers Licence
- 14. Utility bill
- 15. Members guide

I would be most grateful if you may process Mr. Ian Henderson's request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Yours Sincerely

Lisa Welton Scheme Administrator

SSAS Pension Scheme Administrator Address: 1A Park Lane, Poynton Cheshire, SK12 1RD Certificate Member of the Chartered Insurance Institute Life and Pensions Faculty Email: info@rcadministration.com Telephone: 0330 311 0839