

## **SSAS SCHEDULE OF FEES**

Fee Type	When is it payable?	Amount
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### **Standard Fees**

Establishment (first member)	In advance	£990
Establishment (each additional member)	In advance	£495
Annual Admin (first member)	Annually in advance	£990
Annual Admin (each additional member)	Annually in advance	£495
Takeover (*Depending on Investment mix)	One-off fee on completion of takeover (plus Annual Admin charge)	£990*
Transfers In	Upon completion of transfer	£350
New Member	Upon completion of adding a new member	£450
Departing Member	In advance of member departing	£450
Provision of Deed Amendments	On completion of deed	£250

### **Property Fees**

Property Purchase	At property completion stage	£750
Land Purchase	At completion stage	£600
Facilitation of Refurbishment	One-off fee	£450
Property or Land Sale	At completion stage	£350

### **Retirement Fees**

Flexi-access Set up / Payment	On completion	£250
Benefit Calculations	On completion	£250
Benefit Review (Capped Drawdown)	On completion	£250
Uncrystallised funds pension lump sum	On completion	£250
Pension Payroll Set Up	One-off fee	£330
Pension Payroll Ongoing Admin	Annually in advance	£440
Fund Split Calculation	On completion (a quote will be provided prior to undertaking)	Hourly Rate

### **Loan fees**

Loan to Sponsoring Employer	On completion (1% of Loan value up to £250,000.00)	£750 Minimum
Third Party Loan	On completion (1% of Loan value up to £250,000.00)	£350

## **Investment fees**

Standard transaction	Per investment transaction	£ 35
Unquoted shares purchase	On completion	£350
Unquoted shares sale	On completion	£350
Inspecie asset movement in (per asset)	On completion (a quote will be provided prior to undertaking)	Hourly Rate
Inspecie asset movement out (per asset)	Prior to completion (a quote will be provided prior to undertaking)	Hourly Rate

## **Preference Shares**

On the first £50,000	Subject to minimum Fee of £1,800	8%
On the next £100,000	i.e. £50,001 to £150,000	4%
On the next £100,000	i.e. £150,001 to £250,000	2%
On the Remainder	i.e. £250,001 plus	1%

Note: All preference share top ups are subject the above tariffs with a set minimum fee of £1,800

## **Other charges**

Death	On completion (a quote will be provided prior to undertaking)	Hourly Rate
Divorce	On completion (a quote will be provided prior to undertaking)	Hourly Rate
Adhere New Employer	On completion	£250
Remove Employer	On completion	£250
Transfer out (cash)	Prior to completion	£100
Transfer out of assets	Prior to completion. Per asset capped at £350 total	£ 50
Scheme Wind Up	On completion (a quote will be provided prior to undertaking)	Hourly Rate
Takeover Out	Prior to completion	£750
Information Commissioner Office	(external fee) at relevant due dates	£ 35
The Pensions Regulator	(external fee) at relevant due dates	£ 29

Fixed fees do not apply to some areas of work as the time spent on them can vary considerably. Where there are multiple or complex transactions we must agree additional fees either on a one off or reoccurring basis.

Administrator	Cost	Technical Support & Consultant	Cost	Head of Technical Projects	Cost
15min = 0.25	£ 20	15min = 0.25	£ 45	15min = 0.25	£ 70
30min = 0.50	£ 40	30min = 0.50	£ 90	30min = 0.50	£140
45min = 0.75	£ 60	45min = 0.75	£125	45min = 0.75	£210
1hour = 1.00	£ 80	1hour = 1.00	£180	1hour = 1.00	£280

We will aim to provide a quote at outset and do everything possible to work within the quoted fee.

Examples of work requiring additional time cost fees include detailed correspondence or meetings with solicitors, advisers, accountants or any other professional, excessive chasing for transfers, aborted transactions, Lifetime Allowance charges, unauthorised payment charges, surcharges and HMRC Revenue & Customs investigations.

All annual fees are payable annually in advance. **All fees except for any annual administration fees are subject to VAT.**