**Legal & General**

**Workplace DC Pensions**

**10 Fitzalan Place**

**Cardiff**

**CF24 0TL**

4th September 2023

Client name: **Andrew Jannetta**

Pension Company Policy/Plan Number: **2282443401**

Scheme Name: **WPL\_Legal & General Worksave Pension Scheme E 3**

To Whom it may concern,

Please find enclosed a completed application from Andrew Jannetta to transfer his pension out, together with the following documents:

1. Pension Transfer Out Form
2. Trust Deed
3. Scheme Rules
4. HMRC Tax Registration Letter
5. HMRC Screen shot
6. Company Contribution Schedule
7. Company Employment Letter
8. 3 Months Personal Bank Statement Jun Jul Aug 2023
9. 3 Months Payslips Jun Jul Aug 2023
10. Authority Letter
11. SSAS Metro Statement
12. SSAS Metro Bank account details
13. Members Guide

I would be most grateful if you may process Mr. Jannetta’s request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Yours Sincerely

Close-up of a signature

Description automatically generated

Lisa Welton

Scheme Administrator