



RC ADMINISTRATION LTD
1A PARK LANE
POYNTON CHESHIRE
SK12 1RD

Date of this letter
29 November 2021
Reference number
593055
Planholder
Mr Greg Thompson

Dear Sir or Madam

We're writing to you regarding the transfer paperwork received for Mr Greg

To ensure pension scams are not occurring we must carry out the relevant due diligence checks outlined by The Pensions Regulator.

To allow us to proceed with all the required due diligence checks we must have **all** of the following information returned for the receiving scheme:

- A copy of the HM Revenue & Customs (HMRC) pension schemes services (PSS) registration certificate.
- A copy of trust deed that establish the pension.
- A copy of the scheme rules.
- Confirmation the member/policyholder has earnings from an employer. Please confirm the name and address of their employer and provide copies of their last three payslips.
- Details of the investment provider.
- Copies of promotional material, emails or letters about the receiving scheme.
- Details of how the policy holder became aware of the receiving scheme and what information they have been told about it.

If you change your email or postal address, landline or mobile number, please let us know so that we can keep in contact with you.

Calls may be monitored or recorded for quality and security purposes

"Prudential" is a trading name of The Prudential Assurance Company Limited, which is registered in England and Wales. This name is also used by other companies within the Prudential Group. Registered office at Laurence Pountney Hill, London EC4R 0HH. Registered number 15454. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.