

Outward Payment Instruction (Faster Payment & CHAPs)

1. CUSTOMER DETAILS

Customer/
Business Name

Debit Account
Number

2. PAYMENT DETAILS

Payment Type (All payments over the faster payments limit will be sent as a CHAPs)

Faster Payment (Personal, no fee. Business, tariff dependent) CHAPs (Personal £25.00. Business tariff dependent)

Payment Date

Amount

Amount in
Words

3. EXISTING BENEFICIARY

Beneficiary
Name

Metro Bank
Beneficiary Ref.

4. NEW BENEFICIARY

Beneficiary
Name

Account Type Personal Account Business Account

Beneficiary
Sort Code - -

Beneficiary Account Number

Payment Reference
(if applicable)

Payment Reference

Confirmation of Payee
Outcome Understood
(internal use only) Match Close Match No Match Not Checked

5. CUSTOMER SIGNATURE

Primary Applicant

Name

Date

Secondary Applicant

Name

Date