

**Annual Report**  
**for the period**  
**6 April 2013 to 31 December 2013**  
**for**  
**FRESHFIELD ANALYSIS PENSION SCHEME**

Base52 Ltd  
Chartered Management Accountants  
Suite 9  
30 Bancroft  
Hitchin  
Hertfordshire  
SG5 1LE

## **FRESHFIELD ANALYSIS PENSION SCHEME**

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## **FRESHFIELD ANALYSIS PENSION SCHEME**

**Trustees and Advisers  
for the period 6 April 2013 to 31 December 2013**

**TRUSTEES:**

Dr K Painter  
S J Hemingway  
A Hemingway  
F Hemingway  
T Hemingway

**SPONSORING EMPLOYER:**

Acksam Ltd  
Caxton Villa  
Park Lane  
Knebworth  
Hertfordshire  
SG3 6PF

**ACCOUNTANTS:**

Base52 Ltd  
Chartered Management Accountants  
Suite 9  
30 Bancroft  
Hitchin  
Hertfordshire  
SG5 1LE

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## FRESHFIELD ANALYSIS PENSION SCHEME

### Report of the Trustees for the period 6 April 2013 to 31 December 2013

The trustees present their report for the period 6 April 2013 to 31 December 2013.

#### MANAGEMENT OF THE SCHEME

The trustees during the period under review were:

Dr K Painter  
S J Hemingway  
A Hemingway  
F Hemingway  
T Hemingway

#### MEMBERSHIP

Details of membership of the scheme during the period are shown below:

	At 6.4.13	Increase	Decrease	At 31.12.13
Active members	5	-	-	5
Pensioners	-	-	-	-
Deferred pensioners	-	-	-	-
	—	—	—	—
	5	-	-	5
	=	=	=	=

#### INVESTMENT REPORT

Further details of investment performance are set out in the investment report included in the Annual Report.

#### COMPLIANCE STATEMENT

Additional information and statutory disclosures are given in the compliance statement included in the Annual Report.

Signed on behalf of the Trustees:

.....  
Dr K Painter

.....  
S J Hemingway

Date: .....

**Report of the Accountants to the Trustees of  
FRESHFIELD ANALYSIS PENSION SCHEME**

In accordance with instructions given to us we have prepared without carrying out an audit the annexed financial statements from the accounting records of FRESHFIELD ANALYSIS PENSION SCHEME and from information and explanations supplied to us.

Base52 Ltd  
Chartered Management Accountants  
Suite 9  
30 Bancroft  
Hitchin  
Hertfordshire  
SG5 1LE

Date: .....

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# FRESHFIELD ANALYSIS PENSION SCHEME

**Fund Account**  
for the period 6 April 2013 to 31 December 2013

		Period 6/4/13 to 31/12/13	Year Ended 5/4/13
	Notes	£	£
<b>CONTRIBUTIONS AND BENEFITS</b>			
Contributions	2	<u>48,047</u>	-
Administrative expenses	3	<u>1,500</u>	-
<b>Net additions from dealings with members</b>		<u>46,547</u>	-
<b>RETURNS ON INVESTMENTS</b>			
Investment income	4	31,433	-
Change in market value of investments	5	772,257	-
Investment management expenses	6	<u>(250,732)</u>	-
<b>Net returns on investments</b>		<u>552,958</u>	-
<b>NET INCREASE IN THE FUND DURING THE PERIOD</b>			
		599,505	-
<b>NET ASSETS OF THE SCHEME</b>			
<b>AT 6 APRIL 2013</b>		<u>2,882,212</u>	2,882,212
<b>AT 31 DECEMBER 2013</b>		<u>3,481,717</u>	2,882,212

## FRESHFIELD ANALYSIS PENSION SCHEME

### Net Assets Statement 31 December 2013

		2013	2013
	Notes	£	£
Investment assets	5	2,369,234	2,489,714
Current assets	7	1,113,983	392,498
Current liabilities	8	(1,500)	-
<b>NET ASSETS OF THE SCHEME AT 31 DECEMBER 2013</b>		<b>3,481,717</b>	<b>2,882,212</b>

The financial statements summarise the transactions of the scheme and deal with the net assets at the disposal of the trustees. They do not take account of obligations to pay pensions and benefits which fall due after the end of the scheme year.

These financial statements were approved by the Trustees on .....

Signed on behalf of the Trustees:

.....  
Dr K Painter

.....  
S J Hemingway

## FRESHFIELD ANALYSIS PENSION SCHEME

### Notes to the Financial Statements for the period 6 April 2013 to 31 December 2013

#### 1. ACCOUNTING POLICIES

##### Basis of preparing the financial statements

The financial statements have been prepared in accordance with the guidelines set out in the Statement of Recommended Practice, Financial Reports of Pension Schemes (revised May 2007).

##### Valuation of investments

##### Contribution income

Contributions relating to wages and salaries earned up to 31 December 2013 have been included in the financial statements.

##### Benefits payable

Benefits payable include all valid benefit claims notified to the trustees during the financial period.

##### Transfer payments

The transfer payments relate to those early leavers whose transfers have been completed and paid by the trustees during the period.

##### Pensions in payment

The scheme holds insurance policies to cover pensions in payment in respect of certain members. The cost of acquiring these policies is written off in the Fund Account for the year in which they are purchased and represents the cost of discharging the obligations of the scheme to the relevant members at the time of purchase. Accordingly, no value is attributed to these policies in the net assets statement.

##### Investment income

Interest and dividends, together with imputed tax credits (where applicable) are accounted for on an accruals basis.

##### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are included in the Fund Account.

#### 2. CONTRIBUTIONS

	Period 6/4/13 to 31/12/13 £	Year Ended 5/4/13 £
Employers		
Normal	<u>48,047</u>	<u>-</u>

#### 3. ADMINISTRATIVE EXPENSES

	Period 6/4/13 to 31/12/13 £	Year Ended 5/4/13 £
Accountancy fees	<u>1,500</u>	<u>-</u>



# FRESHFIELD ANALYSIS PENSION SCHEME

## Notes to the Financial Statements for the period 6 April 2013 to 31 December 2013

### 4. INVESTMENT INCOME

	Period 6/4/13 to 31/12/13 £	Year Ended 5/4/13 £
Dividends from equities	3,521	-
Interest on cash deposits	1,311	-
Investment gains	26,601	-
	<u>31,433</u>	<u>-</u>

### 5. INVESTMENTS

Investments purchased by the scheme are allocated to provide benefits to the individuals on whose behalf the corresponding contributions were paid. Accordingly, any assets identified as designated to members in the net assets statement do not form a common pool of assets available for members generally. Members receive an annual statement confirming the contributions paid on their behalf and the value of their money purchase rights.

The movements in investments during the period were:

	2013 £	2013 £
<b>Market value at 6 April</b>	<b>2,489,714</b>	2,489,714
Purchases at cost	809,185	-
Sales proceeds	(1,701,922)	-
Change in market value	772,257	-
	<u>2,369,234</u>	<u>2,489,714</u>
<b>Market value at 31 December</b>	<b>2,369,234</b>	2,489,714

The change in market value of investments during the period comprises all increases and decreases in the market value of investments held at any time during the period, including profits and losses realised on sales of investments during the period.

#### Equities

	2013 £	2013 £
UK quoted	261,687	233,811
Overseas quoted	2,107,547	2,255,903
	<u>2,369,234</u>	<u>2,489,714</u>

### 6. INVESTMENT MANAGEMENT EXPENSES

	Period 6/4/13 to 31/12/13 £	Year Ended 5/4/13 £
Administration, management and custody	250,732	-

## FRESHFIELD ANALYSIS PENSION SCHEME

### Notes to the Financial Statements for the period 6 April 2013 to 31 December 2013

#### 7. CURRENT ASSETS

	2013 £	2013 £
Cash balances	1,074,143	212,498
Debtors	39,840	180,000
	<u>1,113,983</u>	<u>392,498</u>

#### 8. CURRENT LIABILITIES

	2013 £	2013 £
Accrued expenses	1,500	-
	<u>1,500</u>	<u>-</u>

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## **FRESHFIELD ANALYSIS PENSION SCHEME**

### **Investment Report for the period 6 April 2013 to 31 December 2013**

#### **INVESTMENT PRINCIPLES**

The trustees have produced a statement of investment principles as required by Section 35 of the Pensions Act 1995, a copy of which is available on request.

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