



AMPS
ASSOCIATION OF
MEMBER-DIRECTED
PENSION SCHEMES

Clerical Medical
PO Box 28121
15 Dalkeith Road
Edinburgh
EH16 9AS

27th October 2017

Dear Sirs

Scheme Name: Fillans & Sons Ltd SSAS
Your Reference: N4057760D – R C Fillan
Member Name: Richard Cameron Fillan

The above-named member wishes to transfer their pension held with you into the Fillan & Sons Ltd SSAS, that we administer.

Please find enclosed the completed Form of Authority and Discharge, and a copy of the schemes HMRC Registration Certificate. The PSTR number is 00836343RH.

The transfer value should be paid to the scheme bank account details provided below. I can confirm that we are happy to accept the transfer.

Metro Bank
Account Number 24695492
Sort Code 23-05-80
Account Name Fillans & Sons Ltd SSAS

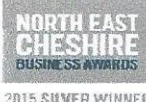
If you have any additional requirements please notify me as soon as possible in order to prevent any delays on the transfer, alternatively I look forward to receiving confirmation that the transfer has completed.

Yours sincerely

Emma Dagg
Senior Pensions Administrator



t: 0844 410 0037 **e:** admin@cranfords.biz **w:** www.cranfords.biz



'Cranfords' is the trading style of 3110950 Ltd.(No. 3110950.) Cranfords is registered in England at 48 Chorley New Road, Bolton, BL1 4AP.

FORM OF AUTHORITY AND DISCHARGE

This form should be used for transfers to a UK registered pension scheme only.

To Clerical Medical

Pension Transfer Account - PTA/N4057760D

Mr R C Fillan

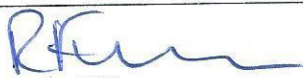
I authorise you to transfer the value of my Clerical Medical Pension Transfer Account to the Receiving Scheme/Provider detailed below.

- The transfer value is £37,066.82 as at 27 September 2017. This value assumes all premiums are paid to date.
- Following receipt of the completed Form of Authority and Discharge, Clerical Medical will calculate the actual transfer value payable to the Receiving Scheme/Provider. The amount will be calculated in accordance with the policy provisions, and may include Terminal Bonus and/or a Market Value Adjuster.

Once the transfer value has been paid to the Receiving Scheme/Provider, my Clerical Medical Pension Transfer Account will then end.

Payment Details Receiving Scheme/Provider – To be completed and signed by you

Provider name and address	CRANFORDS
	48 CHORLEY NEW ROAD, BOLTON
	BL1 4AP
Contact name	EMMA DANE
Please confirm the Pension Scheme Tax Reference (PSTR)	00836343RH
Type of arrangement	SSAS
Reference/Policy Number	FILLANS & SONS LTD SSAS

Signed  Richard Cameron Fillan	Dated 20/10/17
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In order for monies to be paid to your chosen provider we require written confirmation from them that they are able to accept the funds, together with any forms they need us to complete. Page 1 of 2

Payment Details – To be completed and signed by the new provider

To make payment by BACS, please confirm the following

Sort Code

23 - 05 - 80

Account Number

24695492

Account Name

FILLANS & SONS LTD SSAS

DECLARATION

We declare that the information provided is true and complete to the best of our knowledge and belief.

We acknowledge that the transfer payment cannot be made to a broker of a third party and the payment details contained relate to a registered pension scheme.

Signed



Date

27/10/2017

ADMINISTRATORS

On behalf of the ~~Managers/Insurers~~ of the receiving arrangement - **AUTHORISED SIGNATORY**

255008:00000012:001

Registered Scheme Administrator
Limited
Vancouver House
111 Hagley Road
Edgbaston
Birmingham
B16 8LB

HM Revenue & Customs
Pension Schemes Services
FitzRoy House
Castle Meadow Road
NOTTINGHAM
NG2 1BD

Notification of registration for tax relief and exemptions

We have registered Fillans & Sons Ltd SSAS
on 25 07 2017. Tax relief and exemptions are due from this date.

This notification tells you that HM Revenue and Customs (HMRC) acknowledge your declaration of liability and registration of the above pension scheme for tax purposes only. It has no legal significance beyond advising you of that.

Your Pension Scheme Tax Reference (PSTR) is 00836343RH. You should use this when you want to view the scheme details online and in all future communications with us.

Your pension scheme

On your application for registration you have indicated that the scheme is an occupational and investment-regulated pension scheme. If the scheme ceases to be investment-regulated and/or changes its pension scheme structure, then you must tell us about the change on an event report. If there are any other changes, to any factor regarding a declaration or confirmation you gave when applying to register the scheme, please tell us as soon as possible.

An occupational pension scheme is defined in Section 150(5) of the Finance Act 2004 as 'a pension scheme established by an employer or employers and having or capable of having effect so as to provide benefits to or in respect of any or all of the employees of:

- that employer or those employers
- any other employer

whether or not it also has or is capable of having effect so as to provide benefits to or in respect of other persons'.

As you have indicated that this is an occupational pension scheme, we expect a genuine employer to have established the scheme. If this is not the case, we may deregister the scheme.

Your responsibilities as the scheme administrator

As part of the registration process you declared that as the scheme administrator you are a fit and proper person to carry out the role and you will comply with Section 270(3) of the Finance Act 2004. This means that you:

- understand that you will be responsible for carrying out the functions conferred or imposed on the scheme administrator by and under this section
- intend to carry out those functions at all times, whether resident in the UK or another state which is a European Union member state or a non-member European Economic Area state

If you do not comply with Section 270(3), or it appears to HMRC that you are not a fit and proper person, we may deregister the pension scheme.