

Ms E McAlister
Retirement Capital
Processing Centre
Venture Wales Building
Merthyr Tydfil Industrial Park
PENTREBACH
CF48 4DR

20 December 2019

Our Ref: 1S/0810/SSAS KVR 3/KLCW/APB - Please quote this reference in any reply
Direct Line: 01722 443 661
Email: ssas@rowanmoor.co.uk

Dear Ms McAlister

Evelyn Road 1971 Ltd Executive Pension Scheme

Thank you for your letter dated 16 September 2019 requesting the appointment of Cranfords Trustees Limited as the registered Scheme Administrator and Independent Trustee.

Prior to your request to take on the administration of the Scheme, we have already completed a Deed of Appointment and Removal with Oakleaf Trustees Limited. Due to this document, we are no longer the legal administrators of the Scheme.

To complete the Deed of Appointment and Removal you will need to contact Oakleaf Trustees Limited, whose contact details are:

Nick Hodgson
Oakleaf Pensions Limited
6 Doolittle Mill
Froghall Road
AMPTHILL
MK45 2ND

Tel: 01525 408 129

Email: Nick@Oakleafpensions.co.uk

We are currently waiting for Oakleaf Trustees to confirm that, as per the completed Deed, that they are the Scheme Administrator on Pension Services Online. Once they have confirmed that they are the Scheme Administrator, we will be sending them any money held on the Scheme account.

If you have any queries, please contact us.

Yours sincerely



Karen Carter-Wilkinson
Executive
Client Portfolio (SSAS)

rowanmoor.co.uk