

# **Transfer Request - Customer Questionnaire**

Your Name	Jean El Omar
Your Pension Plan Number	AV2596795
Receiving Scheme name	El Omar SASS

Please note; it is a legal requirement that this questionnaire is completed and returned by you directly to us. If the questionnaire and evidence is returned by someone else, you may have to obtain transfer guidance from MoneyHelper before the transfer proceeds.

Part A –	The Receiving Scheme	
Q1	What type of pension is the Receiving Scheme?  An Occupational Pension Scheme is a pension scheme established by an employer to provide pension benefits for its employees. It is set up under trust, with trustees responsible for running the scheme. Examples include small self-administered schemes (SSAS), defined benefit schemes and money purchase schemes.  A Personal Pension is a pension scheme established by a provider/insurer. Each member has an individual pension contract with the provider/insurer. An employer can establish a group personal pension for its employees. Examples also include individual or group stakeholder pensions.	Tick which applies:  ✓ (a) Occupational Pension Scheme (answer questions 2 to 4 below)  — (b) Personal Pension or Self-Invested Personal Pension Scheme (SIPP) (answer question 5 below)  — (c) Other (please provide details and answer question 5 below. Please check with the Receiving Scheme's provider)
Note	Your Employment. Complete questions 2 to 4 if you are transferring. Note: A transfer to an Occupational Pension Schellink is demonstrated, provided there are no other indemonstrate a link, you must provide the evidence following must apply in the 3 months prior to making.  • you are, and have been continuously, employ employer of the Receiving Scheme; and.  • your average gross weekly salary is at or about contributions have been paid by you and the lift the employment link cannot be demonstrated, you may be a proceed of the transfer can proceed of the tra	me can usually proceed if an employment indications of a pension scam. To be requested in questions 2 to 4 below. The ing your transfer request; where the sponsoring, or participating, where the Lower Earnings Limit; and the employer, or by the employer only.



Part A –	The Receiving Scheme	
Q2	What is the name and address of the employer who established the Receiving Scheme?	
	(a) please give the employer's Company or, if applicable, the Charity Registration Number (CRN) or Mutuals Public Registration Number (this can usually be found on any letters, or communications you have received from the employer)	(a) Omaraco Ltd Company No.12828216
	(b) Please provide details of the type of company (e.g. partnership, sole trader etc.) if it doesn't have a Company Registration Number or a Charity Registration Number (CRN) or a Mutuals Public Registration Number.	(b) Private limited Company
Q3	Is the employer actively trading?  If the employer is a newly established company and has not yet filed company accounts, please provide a letter from the company's accountant confirming:	Yes V No
	<ul> <li>(a) that the company was actively trading at the point the scheme was established; and</li> <li>(b) that the company is currently actively trading.</li> </ul>	(a) N/A (b) N/A
Q4	Are you employed by the employer who established the Receiving Scheme (or another employer that participates in the Receiving Scheme)?	Yes No No
	If you are employed by a participating employer please provide the participating employer's name, address and Company, Charity or Mutuals Public Registration Number (if it has one).	
	If No;  (a) What is your connection to the employer?	(a) N/A



	If Yes; please provide all of the following;	
	(b) A letter from the employer confirming:	(b) Please provide the employer's letter
	<ul> <li>i. the employer is the sponsoring employer of the Receiving Scheme (or they are a participating employer in that scheme); and</li> </ul>	containing points in (b) i. to iv. or explain why this cannot be provided  Already previously sent
	ii. that you are employed by them; and	•
	iii. the date from which you have been continuously employed by them; and	Attached Company Employment Letter Company Contributions Letter
	iv. that the contributions due to be paid for the last 3 months have been paid (the contributions due are set out in the Receiving Scheme's payment schedule or schedule of contributions) or the amounts actually paid if different and the dates they were paid.	
	<ul><li>(c) A copy of;</li><li>i. the schedule of contributions or a</li></ul>	(c) Please include the evidence requested in (c) i. to iii. or explain why this cannot be provided
	<ul> <li>payment schedule showing;</li> <li>the amount of each contribution due to be paid by you and/or the employer (excluding any Additional Voluntary Contributions); and</li> </ul>	Already previously sent  Attached
	<ul> <li>the due dates for those contributions for the last 3 months.</li> </ul>	Company Contributions Letter
	<ul> <li>ii. payslips, (or other written evidence of pay) showing salary paid by the employer to you for the last 3 months; and</li> </ul>	Already previously sent  Attached
	iii. your personal bank/building society statements showing the deposit of salary for the last 3 months.	Pay slips Bank statements
	(d) If the employer is not paying contributions, please provide the reason why.	(d) N/A
Q5	Only complete if you are transferring to a Personal Pension, a Self- Invested Personal Pension (SIPP) or other non-Occupational Pension Scheme	N/A
	(a) Who is the provider/insurer of the Receiving Scheme?	(a)
	(b) Is the provider/insurer regulated by the Financial Conduct Authority (you can find this in Receiving Scheme literature and you can check the register at <a href="https://register.fca.org.uk/s/">https://register.fca.org.uk/s/</a> )?	(b) Yes No



	(c) <b>If Yes</b> ; please provide their FCA Registration Number	(c) N/A
Part B		
Unexpe	ected Contact	
Q1	Were you first contacted about the transfer unexpectedly? For example, by email, text, phone call, letter or through social media (e.g. Facebook or LinkedIn) or in person.	Yes No V
	Please provide details of this person or firm in Q2, Q3 and Q4 below as relevant.	
	If Yes;	
	(a) Was the person known to you, for example your employer or someone working for the scheme, or an alternative pension scheme?	(a) Yes No
	(b) Did you give prior consent for them to contact you, for example, through an online contact form?	(b) Yes No
	(c) Did you search or make your own enquiries about the Receiving Scheme?	(c) Yes No
UK FCA	Regulated Adviser	
Q2	Did a person or a firm in the UK offer you FCA regulated advice about the transfer?  If Yes:	Yes No 🗸
	(a) What is the name of the person?	(a)
	<ul><li>(b) If applicable, what is the name of the firm they represent?</li></ul>	(b)
	(c) What is the firm' business address?	(c)

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Overse	<ul><li>(d) What is the firm's Financial Conduct Authority reference number(s)?</li><li>(e) What is the firm's website address?</li></ul>	(d) (e)
Q3	Are you working with a financial adviser or company based outside the UK?	Yes No V
	If Yes:	
	(a) What is the name of the adviser?	(a)
	(b) If applicable, what is the name of the company?	(b)
	(c) What is their address?	(c)
	(d) Please provide the name and reference number of the regulatory body which regulates the adviser or company?	(d)
	(e) Is this the first time you have dealt with this adviser or company?	(e) Yes No
	If No to (e):	
	(f) What is your previous relationship and dealings with them?	(f)
Anyone	else involved in the transfer	
Q4	Is anyone else involved in the transfer? For example, this could be a person or firm acting as introducers or providing another role in the transfer process. Do not include details of the person or firms that you may have completed in Q2 or Q3 above.	Yes No V
	If Yes: (a) Who contacted you?	(a)
	(b) please provide their name and address	(b)

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	<ul> <li>(c) How do you know them?</li> <li>(d) Did they advise or recommend that you consider a pension transfer?</li> <li>(e) Do you believe that this person or company is regulated by the FCA?</li> <li>Please give the details above if more than one person or company is involved.</li> <li>Please continue on a separate page, if required.</li> </ul>	(c) (d) Yes
Incenti	ves	
Q5	Were you offered any form of incentive to make this transfer?  An incentive can be any form of financial benefit. For example:  • free gift • pension contribution (other by you and your employer) • cash sum • prize draw entry • gift voucher • fee reduction or waiver • reimbursement of penalties or fees  Also, were any of the following offered to you?  Tick all that apply.  (a) An offer of 'a free pension review'?  (b) Early access to cash, access to some or all	I confirm I did <b>not</b> receive, and was <b>not</b> offered, an incentive to make this transfer  I confirm I received, or was offered, an incentive to make this transfer  (a) Yes No V  (b) Yes No V
	of your pension savings before age 55 (normal minimum pension age), or a savings advance?	(a) Yee No [7]
	(c) Cashback from your pension savings or a loan?	(c) Yes No V
	(d) A 'time limited' offer?	(d) Yes No V
	(e) Legal loopholes, which you use and take advantage of?	(e) Yes No
	(f) Were you told that if you die, your relatives would lose some or all of your pension fund unless you transferred?	(f) Yes No



	If you received, or were offered, any form of incentive:	
	(g) Who offered you the incentive? Please provide the name and address of the person and/or company offering the incentive.	(g) N/A
	(h) What incentive(s) were offered to you?	(h)
	(i) What's the value of the incentive offered (estimate the value if you're unsure)?	(i)
	If you were offered more than one incentive, please list them all. Continue on a separate page, if required.	
Your e	xperience	
Q6	Do you feel you were put under any pressure to make the transfer?	Yes No V
	If Yes:  (a) Was a courier sent to your address to collect signed documentation e.g. a courier waited and would not leave until you signed documents?	(a) Yes No
	(b) Were there any repeat phone calls/texts/ emails?	(b) Yes No
Q7	Please tell us about any other concerns you may have about the proposed transfer	None
	If none, please state 'none'	
	If left BLANK, we will assume you have no	



## Investments

The information needed to complete this section can be found in Receiving Scheme literature such as key features documents, illustrations, investment guides and fund fact sheets. Please provide information on your current investments in the Receiving Scheme and those that will be made with the transfer value. If you are unsure on how to complete this section, please speak to your FCA regulated financial adviser or the Receiving Scheme. Q8 (a) What are your current investments in the Please list your investments below or Receiving Scheme and what investments are provide documents from the Receiving you intending to make with the transfer value? Scheme which show your current and (i.e. the names of the funds or assets.) intended investments. (a) Name of investment: Type of investment (e.g. fund, shares, property etc): There are no specific providers or a business There are no specific providers or a plan in place as yet, however, the investment business plan in place as yet, being considered is commercial property however, the investment being purchase. This will generate a return to the considered is commercial property scheme in rental payments. purchase. This will generate a return to the scheme in rental payments. (b) Have you been promised a specific or (b) Yes guaranteed rate of return once you transfer? If Yes; please provide details: (Do not include tracker funds, guarantees on name of investment(s): with profits, guaranteed annuity rates, government bonds, national savings) rate(s) of return or specified return: (c) Have you been provided with any written (c) Yes information about the investments, rates of return or what the fee structure will be?



	(d) Do your current or intended investments in the Receiving Scheme include overseas assets? (do not include UK FCA regulated funds e.g. global equity funds. Please ensure these are listed under Q8a)	(d) Yes No V
Q9	<ul> <li>Only complete if the Receiving Scheme is a Small Self-Administered Scheme (SSAS):</li> <li>(a) Have you or will you be making a loan to the sponsoring/participating employer?</li> <li>(b) If Yes, please provide confirmation from the Scheme Administrator that the loan complies with the HMRC guidelines laid out in PTM123200. See <a href="https://www.gov.uk/hmrc-nthm.ntm.">https://www.gov.uk/hmrc-nthm.ntm.ntm.ntm.ntm.ntm.ntm.ntm.ntm.ntm.nt</a></li></ul>	(a) Yes No V  (b) please provide confirmation from scheme administrator
Q10	internal-manuals/pensions-tax-manual/ptm123200#IDA0JHMD  Are any of your investments subject to an exit penalty if you wish to access or transfer the investments within an agreed period of time, for example, within 5 or 10 years. (Do not include with profits adjustments)?  If Yes;	Yes No V
	(a) What is the penalty and when will it have to be paid?	(a)
Q11	Are you investing in an offshore investment bond as described in the FCA warning in the link below? If you do not have internet access, we can provide a paper copy.  https://www.fca.org.uk/news/news-stories/transferring-switching-uk-pensions-international-sipps	Yes No V
Q12	Are any of the investments on the FCA's Warning List (see the link below)? If you do not have internet access, we can provide a paper copy <a href="https://www.fca.org.uk/scamsmart/types-investment-and-pension-scams">www.fca.org.uk/scamsmart/types-investment-and-pension-scams</a>	Yes No V



Q13	Are you investing directly in property?	Yes V No
	If Yes;	
	(a) Please confirm type of property	(a) commercial residential
	(b) Is the property based in the UK?	(b) Yes V
	(c) Do you know and understand how your funds will be released from the property investment if	(c) Yes No
	you wish to access or transfer the investment? For example, you are aware of the process and the timescales involved. This will be in the Receiving Scheme literature such as the terms and conditions.	A property has not been located yet
Q14	Do you have a separate investment/fund management company to manage your investment?	Yes No V
	If Yes:	
	(a) What is their name and address?	(a)
	(b) Is this company authorised by the FCA? If so, please provide their FCA reference number.	(b)



# Charges Q15 (a) Please provide amounts and/or percentages (a) of all policy charges and fees that are Annual Operation Fee: £1,100 applied by the Receiving Scheme, when you for the first member and £500 for each additional member transfer, whilst your savings remain invested and when benefits are taken. Your Transfer fee £350 Receiving Scheme will be able to provide this information. (b) (b) Please provide amounts and/or percentages for any advice charges or fees, including Transfer fee £350 fees that may be payable to a discretionary fund or investment manager, that apply in respect of this transfer. Your adviser(s) will be able to provide details of all of their charges. (c) (c) Please provide amounts and/or percentages for any additional charges or fees from any N/A other person or company that may be involved in the transfer along with details of what the charge is for and who the charge is payable to. (d) Yes (d) Will any charges apply if you cancel your transfer? If Yes: What is the charge and who is it payable to? (e) Yes (e) Have you received an illustration (or other document) of how the charges and fees which will be charged, will affect the value of your investments over time?



Other	Other transfers to the Receiving Scheme	
Q16	Please give details of all other transfers to the Receiving Scheme include the following for each transfer:  • the name of the transferring scheme, • the provider of the transferring scheme, • the date the transfer was made and • the approximate transfer value.  If none, please state 'none'	None

## **Your Declaration**

#### I confirm:

- . I have completed this questionnaire, and the evidence and information is being provided by me; and
- I have not been told or coached in how to answer the questions by a third party such as an agent or introducer involved in the pension transfer; and
- to the best of my knowledge the information provided is true; and
- I have read The Pensions Regulator's leaflet on Pension Scams available from the link below. If you do
  not have internet access, please request a paper copy. <a href="https://www.thepensionsregulator.gov.uk/-/media/thepensionsregulator/files/import/pdf/16423">https://www.thepensionsregulator.gov.uk/-/media/thepensionsregulator/files/import/pdf/16423</a> pensions consumer leaflet screen.ashx

Signature	Print name Jean El Omar
	Date
Please provide a daytime telephone number and email address so we can contact you if we have any further questions	Contact details 07384394636 jeaniehogan@gmail.com