Peninsula Pensions Devon County Council

Great Moor House,

Bittern Road

Sowton

Exeter

EX2 7NL

13th November 2023

Client name: **Mandy Edwards**

Pension Company Policy/Plan Number: **ECON E3900002R SCON S2700145L**

To Whom it may concern,

Please find enclosed a completed application from Mandy Edwards to transfer her pension out, together with the following documents:

1. Pension Transfer Out Form
2. Trust Deed
3. Scheme Rules
4. HMRC Tax Registration Letter
5. HMRC Screen shot
6. TPR Registration Certificate
7. ICO Certificate
8. Company Contribution Schedule
9. Company Employment Letter
10. Personal Bank Statement Mar-Jun 2023
11. 3 months Payslips
12. SSAS Metro Statement
13. SSAS Metro Bank account details
14. Members Guide

I would be most grateful if you may process Mandy Edwards’ request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Yours Sincerely

Close-up of a signature

Description automatically generated

Lisa Welton

Scheme Administrator