Pointon York Sipp Solutions Ltd

Pointon York House

Welland Business Park

Valley Way

Market Harborough

LE16 7PS

18th August 2014

Dear Sirs

**Your reference: P304518**

**Member name: Mr William Michael Briggs**

**Receiving scheme: Doncaster Electrical Services Ltd Retirement Benefit Scheme**

As discussed, the above named member wishes to transfer their pension held with you into a Small Self-Administered Scheme we administer. I understand that you require a copy of the Origo Declaration before you will issue the relevant discharge forms. As such, please find enclosed a copy of the signed Origo Declaration.

If you have any additional requirements please notify me as soon as possible in order to prevent any delays on the transfer, alternatively I look forward to receiving the relevant discharge forms.

Yours faithfully

**Andy Johnson**