HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 17/01/2023

Dear Mr Bhandal,

**De Payen SSAS**

**Your Ref: APSS530**

**SRN: S0000020973**

Thank you for your letter dated 16th December 2022. Please find below the requested information to assist with the registration of De Payen SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
4. The scheme is intended to have one member. Please see the member details below:

Simon David Pryce

Address: Flat 75, Raleigh Square, Raleigh Street, Nottingham, NG7 4DN

NI Number: NM594636A

Phone Number: 07970504293

1. The scheme is being set up for the one member listed above who is the director of the sponsoring employer. The Trustee does not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
2. The Scheme will be funded by member transfers from previous pension providers totalling approximately £71,000 plus ongoing contributions from the sponsoring employer in the amount of £600 per month which is £7200 in the first year. Once the transfers have been completed, the investment being considered at present is a commercial property purchase. The Trustee anticipates that this will generate a return to the scheme of circa 10%.
3. The anticipated fund value at the end of the first year of scheme's existence is approximately between £80,000 - £90,000.

1. The scheme will not be offered for auto enrolment.
2. Employer adhered to the scheme:

Employer Full Name: Skylight Media Limited

Address: 12 Poplars Court Lenton Lane, Nottingham, Nottinghamshire, NG7 2RR

Phone Number: 07970504293

Number of people employed: 2

Registered for tax with HMRC: Yes

PAYE Ref: 507/GZ66877

VAT Ref: 845530917

Corporation Tax Reference: 1469703123

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

Simon David Pryce

Address: Flat 75, Raleigh Square, Raleigh Street, Nottingham, NG7 4DN

NI Number: NM594636A

Phone Number: 07970504293

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details:

Mr. Jeremy Hartley

Evans & Co Accountants

Address: 12 Poplars Court, Lenton Lane, Nottingham, NG7 2RR

Contact number: 0115 9427867

Email address: jeremy@evansaccountants.co.uk

This is the only scheme we have been asked by the Trustee to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS)  
Director

**For and on behalf of RC Administration Limited**

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