Damon Baxter SSAS

84 Godfrey Way

Dunmow

Essex

CM6 2SE

05 January 2016

Dear Trustee,

**Damon Baxter SSAS**

In accordance with part 2 of our terms of business we hereby give notice to our resignation as Practitioner of Susan Baxter SSAS.

In accordance with part 1 of our terms of business, we hereby give notice to the trustees that as a consequence of non payment of services for which we have undertaken to date, we will no longer perform administration services for the 30 day notice period, which is effective from the date of the letter.

Please note that you are now responsible for compliance with HMRC requirements and maintenance of your pension scheme for which you are liable as Trustees and Beneficiaries. This includes submission of pension scheme returns to HMRC.

The Pension Scheme Tax Reference for your pension scheme is 00787785RE and this is to be used in all correspondence with HMRC.

We strongly recommend that you appoint another firm to act for you if you had not already done so.

If you have any questions regarding this matter please contact me.

Yours faithfully

Miriam Azizi  
Director