

## How to contact us

**2 0845 60 60 013** 

Monday to Friday 9am - 5pm (you'll need the plan number when you call us)

www.standardlife.co.uk

Our ref: SL672D

Mr K Khimji 106 Bickenhall Mansions Bickenhall Street LONDON W1U 6BT

## **Group Personal Pension One**

8 September 2014

Karim Khimji

Employer name: Duet Group Employer number: J62998 Plan number: K2249822000

Dear Mr Kimji,

Further to our letter issued this morning stating that we will be approaching HMRC regarding your transfer, please can you provide the following in order for us to do so -

We need a copy of the Agreement appointing Pension Practitioner.com Limited as the Scheme Administrator.

We need confirmation (on headed paper) from the Bank holding the Trustees Scheme account of the authorised signatories of the account.

Please also provide full documentation regarding the appointment of all the current existing trustees.

You can e mail this information to us at - claims\_opc@standardlife.com Many thanks.

## **Information online**

You can get payment details and other valuable information about your pension plans by visiting www.standardlife.co.uk.