



HM Revenue  
& Customs

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RC Administration Limited  
1a Park Lane  
Poynton  
Stockport  
SK12 1RD

## Pension Scheme Return reminder for the year ended 05/04/2021

Pension Schemes Services  
HM Revenue and Customs  
BX9 1GH



**Phone**  
0300 123 1079  
For our opening hours go to  
[www.gov.uk/hmrc/contact](http://www.gov.uk/hmrc/contact) or phone us

**Fax**  
03000 564 568

**Date**  
01 November 2021

**Your are reminded that a notice to make and deliver a Pension Scheme Return for the year ended 05/04/2021 was issued on 06/04/2021.**

**Pension Scheme Tax Reference**  
00143453RX

**Pension Scheme Name**  
CLAYTON PONTING EXECUTIVE PENSION SCHEME.

If you have filed a return in the last few days, please ignore this reminder.

If audited accounts have been prepared for a period or periods ending in the year shown above, you should make the return for the period or periods covered by those accounts.

You must file the return online. Our Pension Schemes online service provides a quick, secure and convenient way to send and receive information. If you have not already registered to use this service, go to [www.online.hmrc.gov.uk/registration/pensions](http://www.online.hmrc.gov.uk/registration/pensions).

### Time limits

You must get the Pension Scheme Return to me by:

- 31 January 2022
- 3 months after the day the notice is given  
whichever is the latest.

If the scheme has completed winding up before 31 October 2021, you must get the Pension Scheme Return to me by:

- 3 months after the day on which winding up is completed
- 3 months after the day the notice is given  
whichever is the latest.

**You risk being charged penalties if you fail to file the Pension Scheme Return within the time limit, or you make an incorrect return.**