

**Data Subject Access Request**

The Partners  
Retirement Capital  
Office 12  
Venture Wales Building  
Merthyr Tydfil  
Wales  
CF4 84DR

Sent by post.

Date: 01 June 2021  
Our Reference: SP/NK/441  
Email: [Pensions@quantalaw.co.uk](mailto:Pensions@quantalaw.co.uk)

Dear Sir/Madam

**Our Client: Thomas Renwick**  
**Current Address: 3 Brucefield Crescent, Clackmannan, FK10 4DE**  
**Your Reference: Caroline Executive Pension Scheme**

**Re: Data Subject Access Request (Article 15 General Data Protection Regulation)**

**Agreement Number: All Agreements**

This is a subject access request made under Article 15 of GDPR and section 45 of the DPA to provide a copy of all personal data relating to our client(s). We act for the above client(s) in this matter and we enclose evidence of our authority by way of Form of Authority duly signed and dated by our client(s). We, acting on behalf of our client(s), have fulfilled our obligations under Article 15, and as such you should ensure that you comply with this subject access request. Article 12 states this request must be dealt without undue delay and in any event within one month of receipt of the request, which we deem to be 2 days from the date of this letter. Personal Data is defined as any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly. We await receipt of the details requested in relation to the above credit agreement and associated matters. Without prejudice to our request for information, and in accordance with the pre-action conduct provisions of CPR, which were incorporated in April 2009, to release information to our office and we now request full disclosure including the following documents:

Please send the requested information to our preferred address which is:

**F.A.O: Samuel Hill**  
**Pensions Department**  
**Quanta Law**  
**First Floor**  
**5000 Lakeside**  
**Cheadle**  
**SK8 3AX**

In order to validate the information received from our client and to establish whether there is a sound basis for a claim, the information requested by way of the Data Subject Access Request is essential.

Failure to provide the requested information is a breach of the statutory requirements. We also believe that a failure to provide the information is a breach of Principle 7, in that a failure to provide amounts to a failure to have regard to the information needs of our mutual client; and a breach of Principle 6 and Outcome 6, in that by failing to provide the information you will prevent our client from making a complaint. If you fail to respond to this letter timeously, we will consider: (1) making a complaint to the Information Commissioner's Office (ICO) and/or (2) commencing proceedings under section 167 of the DPA for a compliance order.

Please contact us promptly should you have any questions regarding this matter.

Yours faithfully

*Quanta Law*

Enc:-  
FOA  
ID Verification

### Form of Authority

I authorise Quanta Law Limited to act on my behalf. If deemed to be in my best interests I give Quanta Law Limited full authority to refer my claim to any other third party, including but not limited to the Financial Ombudsman Service, and/or the Financial Services Compensation Scheme and/or one of its panel solicitors. I am aware I could progress this matter personally, but I wish to instruct Quanta Law Limited to pursue this investigation on my behalf.

I authorise the recipient of this form to retrieve all information and documents which my nominated advisor may reasonably request. This request is may also be made under Regulation 8 of The Financial Services (Distance Marketing) Regulations 2004 which provides that at any time during the contractual relationship, the consumer is entitled at request to receive the contractual terms and conditions on paper.

### DSAR Request Details

Current SIPP Provider:

ROWANMOOR EXECUTIVE PENSIONS  
LIMITED

SIPP Start Date:

SIPP Reference Number:

Previous Pension Provider (if applicable):

Pension Start Date (if known):

Pension Reference Number (if known):

### Claimant's Personal Details

Full Name:

THOMAS RENWICK

Maiden name or any other previous name(s):

Date of Birth:

29-08-1965

Current Address:

3 BRUCEFIELD CRESCENT CLACKMANNAN FK10 4DE

Previous Address:

### Claimant's Signature

Signature:



Date:

4.2.2021

