

Your scheme details:

**Carlton James Retirement Fund**

## 1. Introduction

The following are the details that were on the scheme return submitted on 30 October 2023 10:09 AM.

The scheme return details were confirmed by Miss Emily McAlister.

## 2. Scheme details (basic)

Basic details	
Scheme name	Carlton James Retirement Fund
PSR number	12017274
Scheme address	C/o REGISTERED SCHEME ADMINISTRATOR LIMITED Office 12, Venture Wales Building Pentrebach MERTHYR TYDFIL Mid Glamorgan CF48 4DR United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 12 August 2014
Scheme year-end (DD/MM)	05/04 since 12 August 2014
HMRC reference number (PSTR)	00815782RM

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**3. Scheme details (membership, age profiling, leavers)**

<b>Small scheme details</b>	
The scheme has fewer than 12 members?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

<b>Number of members as at 5 April 2021</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2021 and 31 March 2022.</b>	
Active members	0
Deferred members	6
Pensioner members	3
Total members	9

<b>Number of members as at 5 April 2022</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2022 and 31 March 2023.</b>	
Active members	0
Deferred members	6
Pensioner members	3
Total members	9

<b>Age Profiling</b>		
	<b>50 to 59</b>	<b>60 and over</b>
Active and deferred	5	1

<b>Scheme Leavers as at 5 April 2022</b> <b>The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.</b>	
Any scheme leavers during the latest membership year	No

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**4. Scheme details (assets and contributions, Scheme investments)**

Scheme assets and contributions as at the latest membership effective date of 5 April 2022.	
Total net assets	£2369825.00
Total employer contributions over the year	£0.00
Total employee contributions over the year	£0.00
Total transfers into the scheme over the year	£36243.00

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## 5. Record-keeping

Common data	
Have you measured your common data in the last three years?	Yes
When did you last measure your common data?	April 2022
What percentage of this data have you assessed to be present and accurate?	100%

Scheme-specific ('conditional') data	
Have you measured your scheme-specific ('conditional') data in the last three years?	Yes
When did you last measure your scheme-specific ('conditional') data?	April 2022
What percentage of this data have you assessed to be present and accurate?	100%

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**6. Value for members**

<b>Value for members (VFM) assessment</b>	
Have you notified The Pensions Regulator (TPR) that the scheme is in the process of winding up?	No
Are the scheme's trustees legally required to carry out a more detailed VFM assessment?	No, the scheme's trustees do not have to carry out a more detailed VFM assessment
Select an option that best describes why the scheme does not have to complete a detailed value for members assessment	The scheme is a relevant small scheme
Explain why the scheme does not have to complete a detailed value for members assessment (4000 max char)	Not applicable
Did the latest more detailed VFM assessment conclude that the scheme provides good value for members?	Not applicable
Was a more detailed VFM assessment carried out for the previous scheme year?	Not applicable
Did that more detailed VFM assessment conclude that the scheme provides good value for members?	Not applicable
Given the outcome of the latest more detailed VFM assessment, do the trustees intend to transfer the money purchase benefits into another scheme?	Not applicable
Given the outcome of the latest more detailed VFM assessment, are the trustees proposing to wind up the scheme?	Not applicable
Explain why the trustees will not be winding up the scheme and what improvements are proposed to make sure the scheme provides good value for members.	Not applicable

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**7. SIP**

Statement of investment principles (SIP) and implementation statement	
Are the scheme's trustees legally required to publish their SIP and implementation statement?	No
Have the scheme's trustees published the SIP and implementation statement on a publicly available website, accessible free of charge?	Not applicable
Website address of the latest published SIP	Not applicable
Website address of the latest published Implementation statement	Not applicable

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## 8. Climate change report

Climate change report	
Do the scheme's trustees have to comply with the climate change governance and reporting requirements?	No
Have the scheme's trustees published a climate change report?	Not applicable
Website address of the latest published climate change report	Not applicable

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**9. Trustees**

<b>Trustee</b>	
Name of trustee	Mr Robert Holmes
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	17 Beranburh Field Wroughton Swindon SN4 0QL United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registereddschemeadministrator.com

<b>Trustee</b>	
Name of trustee	Mr Simon Calton
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	67 Britten Road SWINDON SN25 2HQ United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registereddschemeadministrator.co.uk

<b>Trustee</b>	
Name of trustee	Mr Alan Edwards
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	27 St. Margaret's Road SWINDON SN3 1RU United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registereddschemeadministrator.co.uk

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Trustee	
Name of trustee	Mr Andrew Ody
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	20 Broadacres Broad Town SWINDON SN4 7RP United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredSchemeadministrator.co.uk

Trustee	
Name of trustee	Mr Ashni Joshi
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	191 Oldfield Lane North GREENFORD Middlesex UB6 8PN United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredSchemeadministrator.co.uk

Trustee	
Name of trustee	Mr Julian Teicht
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Hurst Cottage, Outdowns Effingham LEATHERHEAD Surrey KT24 5QP United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredSchemeadministrator.co.uk

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Trustee	
Name of trustee	Mr Noyan Nihat
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	6 Buckingham Avenue LONDON N20 9BX United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredschemeadministrator.co.uk

Trustee	
Name of trustee	Mr Henry Jodrell
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	Church Farm House Easton Grey MALMESBURY Wiltshire SN16 0PF United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredschemeadministrator.co.uk

Trustee	
Name of trustee	Mr Stuart Newland
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	98 Thetford Way SWINDON SN25 1WJ United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredschemeadministrator.com

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Trustee	
Name of trustee	Mr Beverley Barnett
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	The Bungalow, Clyngwyn Terrace Blaenrhondda TREORCHY Mid Glamorgan CF42 5SH United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredschemeadministrator.co.uk

Trustee	
Name of trustee	Mr Nigel Scott
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	4 Manor Gardens SWINDON SN2 2ND United Kingdom
Direct telephone number	0121 769 0041
Direct email address	info@registeredschemeadministrator.com

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**10. Employer details**

<b>Current Employer(s)</b>	
Employer's name	CARLTON JAMES PRIVATE AND COMMERCIAL LTD
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	Lime Kiln Royal Wootton Bassett SWINDON SN4 7HF United Kingdom
Employer status	Active since 06 June 2014
Employer email address	info@registeredschemeadministrator.co.uk
Companies House number	09074495

<b>Employer relationship</b>	
Is the scheme intended for use by one employer or more than one employer?	One employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Not applicable
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

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**11. Auto-enrolment details**

<b>Automatic Enrolment</b>	
One or more employers using the scheme have passed the staging date above?	No
Has any employer used this scheme on or after 6 April 2015 to meet their automatic enrolment duties in respect of any staff who were automatically enrolled or opted into the scheme?	
Has any employer used this scheme on or after 6 April 2015 to meet their employer duties in respect of any staff who did not have to be automatically enrolled or given the opportunity to opt in because they were existing members of the scheme?	

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## 12. Service provider details

Insurance company	
There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.	

  

Third party administrator	
Name of administrator	REGISTERED SCHEME ADMINISTRATOR LIMITED
Address of administrator	Venture Wales Building Merthyr Tydfil Industrial Park Pentrebach MERTHYR TYDFIL Mid Glamorgan CF48 4DR United Kingdom
Telephone number	0121 769 0041
Email address	info@registeredschemeadministrator.co.uk

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**13. Contact details**

Scheme contact details	
Name of contact	Mrs Georgina Martin
Address of contact	C/o Registered Scheme Administrator Limited Office 12, Venture Wales Building Pentrebach MERTHYR TYDFIL Mid Glamorgan CF48 4DR United Kingdom
Telephone number	0121 769 0041
Email address	info@registeredschemeadministrator.co.uk

The Pensions Regulator (TPR) levy contact details	
Name of contact	Ms Georgina Martin
Address of contact	C/o Registered Scheme Administrator Limited Office 12, Venture Wales Building Pentrebach Merthyr Tydfil CF48 4DR United Kingdom
Telephone number	0121 769 0041
Email address	info@registeredschemeadministrator.co.uk

Pension Tracing Service contact details	
There is no pension tracing service contact associated with this scheme.	

Consent to electronic service details	
Confirmed by contact name	Miss Emily McAlister
Confirmed date	24/10/2023
Email address	thepractionerspartnership@mail.com

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**14. Investment services**

Fiduciary Managers	
Is there a fiduciary manager appointed to the scheme?	No

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**Investment consultancy providers**

Is there an investment consultancy provider appointed to the scheme?	No
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