

Pension Scheme Return reminder

For the year ended 05/04/2017

Registered Scheme Administrator
Limited
Vancouver House
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Edgbaston
Birmingham
B16 8LB

Pension Schemes Services
H M Revenue and Customs
BX9 1GH

Tel 0300 123 1079
Monday to Friday 09.00 - 17.00

Fax 03000 564 568

Date of issue 31 October 2017

You are reminded that a notice to make and deliver a Pension Scheme Return for the year ended 05/04/2017 was issued on 06/04/2017.

Pension Scheme Tax Reference

00815782RM

Pension Scheme Name

Carlton James Retirement Fund.

If you have filed a return in the last few days, please ignore this reminder.

If audited accounts have been prepared for a period or periods ending in the year shown above, you should make the return for the period or periods covered by those accounts.

You must file the return online. Our Pension Schemes Online service provides a quick, secure and convenient way to send and receive information. If you have not already registered to use this service, visit our website at **www.hmrc.gov.uk** and select 'Pension Schemes' under 'do it online'.

Time limits

You must get the Pension Scheme Return to me by

- 31 January 2018
 - 3 months after the day this notice is given
- whichever is the latest.

If the scheme has completed winding up before 31 October 2017, you must get the Pension Scheme Return to me by

- 3 months after the day on which winding up is completed
 - 3 months after the day the notice is given
- whichever is the latest.

You risk being charged penalties if you fail to file the Pension Scheme Return within the time limit, or you make an incorrect return.

APSS 305