

**Date: 27 October 2023**

## **CHL Investments SSAS**

### **TRUSTEE RESOLUTION for the Appointment and Removal of Administrator**

Whereby the Trustee of the **CHL Investments SSAS** (the “**Scheme**”), which is a retirement benefits scheme currently governed by a Trust Deed Adopting Replacement Provisions dated 22<sup>nd</sup> October 2019 and all subsequent amending deeds and documentation (the “**Existing Provisions**”), is desirous to replace the present registered administrator for the Scheme, it is resolved that:

- 1) The Trustee under the power vested in them by the Existing Provisions and in accordance with Finance Act 2004, hereby appoints **RC Administration Limited** (Company number 12409200) whose registered office is situated at 1a Park Lane, Poynton, Stockport, England, SK12 1RD (the “**Incoming Scheme Administrator**”) to act as the registered Scheme Administrator, replacing entirely **Registered Scheme Administrator Limited** (Company number 09508411) whose registered office is situated at Venture Wales, Pentrebach, Merthyr Tydfil, Wales, CF48 4DR (the “**Outgoing Scheme Administrator**”) as the registered Scheme Administrator with the effect on and from the date of this resolution
- 2) The Incoming Scheme Administrator is satisfied, and is authorised to declare, that:
  - the Scheme meets all the criteria to continue to operate as a registered pension scheme under Finance Act 2004 and in particular, was established for the purpose of providing benefits in respect of persons listed at section 150 Finance Act 2004.
  - the instruments or agreements by which this pension scheme is constituted do not directly or indirectly entitle any person to unauthorised payments. In addition, the way in which the pension scheme is to be administered will not knowingly entitle any person to unauthorised payments.
  - there are no reasonable grounds for which they would not be deemed a fit and proper person to act as the Scheme Administrator.
  - they understand that as Scheme Administrator they are responsible for discharging the functions conferred or imposed on the Scheme Administrator of the pension scheme by Finance Act 2004, and that they intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non-member EEA state. They understand that they may be liable to a penalty and the pension scheme may be de-registered if they fail properly to discharge those functions. They understand that they may be liable to a penalty and the pension scheme may be de-registered if a false statement is made on this application, or in any information they provide in connection with this application, and that false statements may also lead to prosecution.
- 3) The Incoming Scheme Administrator is further authorised to make such necessary declarations and provide ongoing reporting requirements in order to maintain the tax integrity of the Scheme.

- 4) The Outgoing Scheme Administrator is removed and relieved from their duties and responsibilities as the Scheme's Administrator.
- 5) The Electronic signature given below is adopted in accordance with Electronic Signatures Regulation 2002 (SI 2002 No. 318), and all the parties included in this document are intended to authenticate this letter and shall have the same force and effect as manual signatures.
- 6) Delivery of a copy of this letter contemplated hereby bearing an original or electronic signature by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

Signed: **Claire Hamlett-Ledger**

Signature: 