Pension Section  
Finance – Resources Directorate  
Cornwall Council  
3rd Floor, South Wing   
New County Hall

Truro, TR1 3AY

20ST August 2013

Dear Sirs,

**Re: Catherine Dawn Stephens**

**Member: Catherine Dawn Stephens Date of birth: 14th September 1958**  
**National Insurance Number: WM277959C**

Please find enclosed your Transfer Discharge Forms duly completed and signed. I also attach the HMRC tax registration submission receipt, confirming the PSTR Number.

The transfer payment should be made by Cheque and made payable to the following:

**CDS Pension Scheme**

If you require any further documentation to be completed in order that the transfer can be concluded, please advise me accordingly.

Please acknowledge safe receipt and that the documentation is all in order.

Thank you for your assistance in this matter.

Yours faithfully,

Brad Davis  
**For Pension Practitioner. Com**

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