

Tel: 0800 634 4862

Daws House

Fax: 020 8711 2522

33-35 Daws Lane

Email: info@pensionpractitioner.com

London

Web: www.pensionpractitioner.com

NW7 4SD

Mr Guy McConnell
BURN UK Limited
Sovereign Gate
18-20 Kew Road
Richmond
Surrey
TW9 2NA

Date: 26 September 2007

Dear Guy,

Pension Scheme Bank Account

Many thanks for your recent letter with enclosures.

Whilst I was away, Miriam forwarded the application to Bank of Scotland for the non-member account; they have a lot of cases of ours at the moment but you should receive confirmation of the account opening shortly, together with cheque books.

I have completed for each of you an application form for member accounts which you have requested, these will be designated with your initials on all correspondence, which will avoid confusion on opening statements addressed to the other. You will both need to sign as Trustees, Julie will be the sole signatory to one account and you to the other. Please return these forms to me once signed and I will finalise the paperwork at my end and forward them on to Bank of Scotland.

I acknowledge safe receipt of your nomination forms which are now held on file.

I attach our invoice for the administration of the scheme for the 12 months, which amounts to £750 plus VAT, as per our terms of business for settlement. Please let me know if you have any queries.

If you require anything further from me regarding your insured pension policies at this time please do not hesitate to get in touch.

Yours sincerely

Gavin McCloskey
For Pension Practitioner .Com

UK Registered Company Number: 6028668

VAT Registration Number: 894312018

HMRC Pension Practitioner Registration Number: 00005886