HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 12/09/2023

Dear Mr Bhandal,

**Broomfield Trust SSAS**

**Your Ref: APSS530**

**SRN: S0000026135**

Thank you for your letter dated 10th August 2023. Please find below the requested information to assist with the registration of Broomfield Trust SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
4. As per the Scheme Rules that have been enclosed.
5. The scheme is intended to have one member. Please see below the member details:

Michael Jonathan Byrom Parker

Address: Broomfield House, Macclesfield Road, Alderley Edge, SK9 7BL

NI Number: PA 43 63 26 C

Phone Number: 07580344654

1. The scheme is being set up for the one member listed above. The scheme will not be marketed. There are no introducers involved.
2. The scheme will be funded by the contributions from the sponsoring employer of the SSAS plus ongoing member contributions totalling approximately £20,000 in the first year. There are no specific providers or a business plan in place as yet, however, the investments being considered are a commercial property purchase and regulated stocks and shares. The trustee expects that this will generate a return to the scheme of circa 8%.
3. The Trustee anticipates the scheme to be worth approximately between £20,000 - £30,000 at the end of the first year of its existence plus growth.
4. The scheme will not be offered for auto enrolment.
5. Employer adhered to the scheme:

Employer Full Name: Varsity Properties Limited

Address:Broomfield House, Macclesfield Road, Alderley Edge, Cheshire, United

Kingdom, SK9 7BL

Phone Number: 07580344654

Number of people employed: 2

Registered for tax with HMRC: Yes

PAYE Ref: 120/TB88357

VAT Ref: N/A

Corporation Tax Reference: 3964227087

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

Michael Jonathan Byrom Parker

Address: Broomfield House, Macclesfield Road, Alderley Edge, SK9 7BL

NI Number: PA 43 63 26 C

Phone Number: 07580344654

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details:

Mike Garrett

Audit & Accounts Partner

Kay Johnson Gee

Company Address: KJG Xeinadin Group, 100 Barbirolli Square, Manchester, M2 3BD

Email Address: [MIKEGARRETT@KJGLLP.COM](mailto:MIKEGARRETT@KJGLLP.COM)

Phone number: 0161 832 6221

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS), Director

**For and on behalf of RC Administration Limited**

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